



SUPPLEMENTAL BID BULLETIN NO. 10
For LBP-HOBAC-ITB-GS-20200217-01

PROJECTS : **Three (3) Years ATM Cash Loading and First Level Maintenance Services for 600 LANDBANK ATM Units**

IMPLEMENTOR : **Procurement Department**

DATE : **July 22, 2020**

This Supplemental Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The prospective bidder/s who would like to participate in the bidding for the above project must send a duly filled-up LBP Secure File Transfer Facility (SFTF) User Registration Form (attached as Annex J) to lbphobac@mail.landbank.com on or before **2:00 PM** of **July 27, 2020**. The LBP SFTF User Registration Form can be obtained from Procurement Department by sending a request to the aforementioned e-mail address quoting "SFTF – ITB-GS-20200217-01" as subject.
- 2) The prospective bidder/s who have submitted a duly filled-up LBP SFTF User Registration Form together with copies of LANDBANK Official Receipt and Payment Acceptance Order for non-refundable bidding fee to the HOBAC Secretariat shall receive an e-mail with log-in credentials to access the LBP SFTF.
- 3) Item Nos. 6 & 7 of the Invitation to Bid, ITB Clauses 9.1, 19, 20, 20.3, 21, 23 & 24 of the Bid Data Sheet (Section III), Item Nos. 23.1 to 23.5 of the General Conditions of the Contract (Section IV), Schedule of Requirements (Section VI), Specifications (Section VII), Schedule of Prices (Form No. 2), Omnibus Sworn Statement (Form No. 6), and Checklist of the Bidding Documents (Item Nos. 12,14.1 to 14.5, & 21.1 of the Eligibility & Technical Components and Item No. 2 of the Financial Component) have been revised.

The Annexes shall be now identified as follows:

	Annex	
	From	To
Terms of Reference	A-1 to A-24	D-1 to D-24
List of LANDBANK Offsite ATMs	B-1 to B-2	E-1 to E-2
Vendor/Provider Competency	C	F
System & Security	D	G
List of LANDBANK Officers, Employees and Consultants	E-1.1 to E-1.2	H-1.1 to H-1.2
List of Debit Cards and ATM Management Department Employees	E-1.2.1	H-1.2.1

Please see attached revised specified sections of the Bidding Documents.

- 4) The list of ATMs for expansion (Annexes I-1 to I-5) has been added. Please see attached Annexes for your reference.
- 5) The deadline for the submission of electronic eligibility/technical and financial documents/proposals for the above project is re-scheduled on **July 29, 2020** at **10:00 A.M.**

6) The prospective bidder/s are requested to observe the prescribed procedures in the submission and opening of electronic bid (attached as Annexes C-1 to C-6).

7) Response to request for clarification:

Bidder's Queries/Clarification	LANDBANK Response
The bidder clarified on the definition of "static terrorism".	" Static terrorism " is defined as the risk that is caused by destructive human behavior in connection with the acts of terrorism such as but not limited to theft and fire.

8) Changes in the **Terms of Reference (Annex D)**:

From	To
<p><u>Annexes D-1 to D-2, Item No. 1 – Coverage and Expansion under Item a. Procurement Conditions:</u></p> <p>The two (2) lots shall undergo bidding with the following conditions:</p> <ul style="list-style-type: none"> In case there are at least two (2) bidders, the first lot will be awarded to the Lowest Calculated Bidder (LCB) on both lots, while the 2nd LCB may win the bid for the second lot by adjusting his bid to equal the bid of the LCB. If the 2nd LCB cannot accede to the lowest bid price, the LCB may also win the bid for the second lot. In the event that there is only one (1) bidder for the services, the lone bidder may win on both lots. 	<p>The two (2) lots shall undergo bidding with the following conditions:</p> <ul style="list-style-type: none"> The two (2) lots shall simultaneously undergo separate competitive bidding; Each lot shall be awarded to the respective LCB; A service provider may cast its bid and win on both lots; In the event that there is only one (1) bidder for the services, the lone bidder may win on both lots.

9) Change in the **Systems and Security (Annex G)**:

From	To
<p><u>Item No. 1 under Cash-In Transit:</u></p> <ul style="list-style-type: none"> With fully Armored Vehicle Fleet with G2 level. 	<ul style="list-style-type: none"> With fully Armored Vehicle Fleet with British G2 level.


ALWIN I. REYES
 Assistant Vice President
 Head, Procurement Department and
 HOBAC Secretariat



Land Bank of the Philippines

Invitation to Bid For

Three (3) Years ATM Cash Loading and First Level Maintenance (FLM) Services for 600 LANDBANK ATM Units

1. The LAND BANK OF THE PHILIPPINES (LANDBANK), through its Corporate Budget for the contract approved by the Board of Directors for 2020 intends to apply the total sum of Five Hundred Seventy Six Million Seven Hundred Forty Seven Thousand Six Hundred Forty Eight Pesos Only (PhP 576,747,648.00) being the Approved Budget for the Contract to payments under the contract for Three (3) Years ATM Cash Loading and First Level Maintenance (FLM) Services for 600 LANDBANK ATM Units / ITB No. LBP-HOBAC-ITB-GS-20200217-01, broken down as follows:

Lot No.	Item/Description	Approved Budget for the Contract
1	300 LANDBANK ATM Units	P 288,373,824.00
2	300 LANDBANK ATM Units	288,373,824.00

Bids received in excess of the above ABC shall be automatically rejected at bid opening.

2. The LANDBANK now invites bids for the Three (3) Years ATM Cash Loading and First Level Maintenance (FLM) Services for 600 LANDBANK ATM Units. Delivery period is indicated in Section VI, Schedule of Requirements. Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to R.A. 5183.

4. Interested bidders may obtain further information from LANDBANK and inspect the Bidding Documents at the address given below during office hours from 8:00 A.M. to 5:00 P.M.:

Procurement Department
Land Bank of the Philippines
25th Floor LANDBANK Plaza Building
1598 M.H. Del Pilar cor. Dr. J. Quintos Sts.
1004 Malate, Manila
lbphobac@mail.landbank.com

5. A complete set of Bidding Documents may be purchased by interested Bidders on _____ from the address indicated above and upon payment of a Bidding Documents in the amount as follows:

Lot 1	Fifty Thousand Pesos Only	P50,000.00
Lot 2	Fifty Thousand Pesos Only	50,000.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the LANDBANK website, provided that Bidders shall pay the corresponding Bidding Documents Fee not later than the submission of their bids.

6. **The LANDBANK will hold a Pre-Bid Conference on July 15, 2020 through videoconferencing using Microsoft (MS) Teams Application.**

Bidders who would like to participate in the said conference must send a duly filled-up Pre-Bid Conference Registration (PBCR) Form (attached as Annex A) to lbphobac@mail.landbank.com on or before 2:00 PM of July 15, 2020. The PBCR Form can also be downloaded at the PhilGEPS website or requested from Ms. Ma. Angela Q. Emeterio at MEMETERIO@mail.landbank.com and MQEMETERIO@gmail.com. Bidders shall quote "PBCR-ITB-GS-20200217-01" as the email's subject.

Bidders who have registered for the videoconferencing shall be provided with an e-mail invitation containing a link that would enable them to access the designated Microsoft Teams channel, post messages therein and join the online meeting.

For the detailed procedures in the conduct of Pre-Bid Conference through videoconferencing, please refer to the attached Annex B.

For new bidders, a briefing through video conferencing on salient provisions of the 2016 Revised Implementing Rules and Regulations of R.A. 9184 and pointers in the preparation of bid proposals will be conducted prior to the scheduled Pre-Bid Conference. Potential bidders who are interested in joining the briefing shall log-on to the designated MS Teams Channel one (1) hour before the scheduled Pre-Bid Conference.

7. **All bids shall be submitted electronically. The procedures that will be followed in the submission and opening of electronic bids are described in the Detailed Procedures in Submission and Opening of Electronic Bids per attached Annexes C-1 to C-6.**
8. The LANDBANK reserves the right to (a) reject any and all bids at any time prior to the award of the contract; (b) waive any minor formal requirements in the bid documents; (c) accept such bids it may consider to be advantageous and beneficial to the Bank, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Mr. Alwin I. Reyes, CSSP
Assistant Vice President
Head, Procurement Department
1598 M.H. Del Pilar cor. Dr. J. Quintos Sts.
1004 Malate, Manila
Tel. (+632) 8-522-0000 or 8-551-2200 local 7370
Fax (+632) 8-528-8587
Email lbphobac@mail.landbank.com

(Signed)

ALEX A. LORAYES
Senior Vice President
Chairman, Bids and Awards Committee

Bid Data Sheet

ITB Clause					
1.1	<p>The Procuring Entity is LAND BANK OF THE PHILIPPINES (LANDBANK).</p> <p>The name of the Contract is Three (3) Years ATM Cash Loading and First Level Maintenance (FLM) Services for 600 LANDBANK ATM Units</p> <p>The identification number of the Contract is LBP-HOBAC-ITB-GS-20200217-01</p>				
1.2	<p>The lots and references are:</p> <table border="1" data-bbox="456 818 1398 925"> <tr> <td data-bbox="456 818 568 870">1</td> <td data-bbox="568 818 1398 870">300 LANDBANK ATM Units</td> </tr> <tr> <td data-bbox="456 870 568 925">2</td> <td data-bbox="568 870 1398 925">300 LANDBANK ATM Units</td> </tr> </table>	1	300 LANDBANK ATM Units	2	300 LANDBANK ATM Units
1	300 LANDBANK ATM Units				
2	300 LANDBANK ATM Units				
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the Corporate Budget for the contract approved by the LANDBANK Board of Directors for 2020 in the total amount of Five Hundred Seventy Six Million Seven Hundred Forty Seven Thousand Six Hundred Forty Eight Pesos Only (PhP 576,747,648.00).</p> <p>Project:</p> <p>Three (3) Years ATM Cash Loading and First Level Maintenance (FLM) Services for 600 LANDBANK ATM Units</p>				
3.1	No further instructions.				
5.1	Bidders should have no negative dealings with LANDBANK or its subsidiaries.				
5.2	Foreign bidders, falling under ITB Clause 5.2 (b) and/or doing business in the Philippines may participate in this Project provided they meet the requirements under Section 23.4.1.2 of the Revised IRR of RA 9184.				
5.4	<p>The Bidder must have completed, within the last five (5) years from the date of submission and receipt of bids, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to contracts involving ATM cash loading services.</p> <p>Bidders must submit proof of their respective Single Largest</p>				

	<p>Completed Contract. Proofs shall be:</p> <ul style="list-style-type: none"> • Copy of the contract or purchase order; or • Copy of official receipt/collection receipt or Certificate of Satisfactory Performance from bidder's client.
7	No further instructions.
8.1	Subcontracting is allowed for guards and escorts. Subcontractors must comply with the eligibility criteria and the documentary requirements applicable to the Bidder.
8.2	Not applicable.
9.1	<p>The LANDBANK will hold a Pre-Bid Conference on <u>July 15, 2020</u> through videoconferencing using Microsoft (MS) Teams Application.</p> <p>Bidders who would like to participate in the said conference must send a duly filled-up Pre-Bid Conference Registration (PBCR) Form (attached as Annex A) to lbphobac@mail.landbank.com on or before <u>2:00 PM</u> of <u>July 15, 2020</u>. The PBCR Form can also be downloaded at the PhilGEPS website or requested from Ms. Ma. Angela Q. Emeterio at MEMETERIO@mail.landbank.com and MQEMETERIO@gmail.com. Bidders shall quote "PBCR-ITB-GS-20200217-01" as the email's subject.</p> <p>Bidders who have registered for the videoconferencing shall be provided with an e-mail invitation containing a link that would enable them to access the designated Microsoft Teams channel, post messages therein and join the online meeting.</p> <p>For the detailed procedures in the conduct of Pre-Bid Conference through videoconferencing, please refer to the attached Annex B.</p> <p>For new bidders, a briefing through video conferencing on salient provisions of the 2016 Revised Implementing Rules and Regulations of R.A. 9184 and pointers in the preparation of bid proposals will be conducted prior to the scheduled Pre-Bid Conference. Potential bidders who are interested in joining the briefing shall log-on to the designated MS Teams Channel one (1) hour before the scheduled Pre-Bid Conference.</p>
10.1	<p>The Procuring Entity's address is:</p> <p>Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila www.landbank.com</p> <p>Contact person :</p> <p>Mr. Alwin I. Reyes, CSSP</p>

	Assistant Vice President Head, Procurement Department 1598 M.H. Del Pilar cor. Dr. J. Quintos Sts. 1004 Malate, Manila Tel. (+632) 8-522-0000 or 8-551-2200 local 7370 Fax (+632) 8-528-8587 lbphobac@mail.landbank.com									
12.1(a)	Bidders may still submit their Class "A" Eligibility Documents required to be uploaded and maintained current and updated in the PhilGEPS pursuant to Section 8.5.2 of the same IRR, or if already registered in the PhilGEPS under Platinum category, their Certificate of Registration and Membership in lieu of their uploaded file of Class "A" Documents, or a combination thereof. In case the bidder opted to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184.									
12.1(a)(ii)	The statement of all ongoing government and private contracts (use Form No. 3) and Single Largest Completed Contract (use Form No. 4) similar to the contract to be bid shall include all such contracts within five (5) years prior to the deadline for the submission and receipt of bids.									
13.1	Bidders are required to use the Bid Form provided in Section VIII. Bid Form (use Form Nos.1 and 2).									
13.1(b)	No further instructions.									
13.1(c)	No further instructions.									
13.2	The Approved Budget for the Contract (ABC) is Five Hundred Seventy Six Million Seven Hundred Forty Seven Thousand Six Hundred Forty Eight Pesos Only (PhP 576,747,648.00). <table border="1" data-bbox="464 1424 1410 1635"> <thead> <tr> <th>Lot No.</th> <th>Item/Description</th> <th>Approved Budget for the Contract</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>300 LANDBANK ATM Units</td> <td>P 288,373,824.00</td> </tr> <tr> <td>2</td> <td>300 LANDBANK ATM Units</td> <td>288,373,824.00</td> </tr> </tbody> </table> Any bid with a financial component exceeding this amount shall not be accepted.	Lot No.	Item/Description	Approved Budget for the Contract	1	300 LANDBANK ATM Units	P 288,373,824.00	2	300 LANDBANK ATM Units	288,373,824.00
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15.4(a)(iv)	Please refer to Clause 6.2 of the Special Conditions of the Contract for the incidental services required.									
15.4(b)	Please refer to Clause 6.2 of the Special Conditions of the Contract for the incidental services required. The price of the Goods shall be quoted DDP specified delivery site/s.									
16.1(b)	The Bid Prices for the Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.									

16.3	Not applicable.																				
17.1	Bids will be valid until 120 calendar days from date of opening of bids.																				
18.1	<p>The bid security shall be limited to Bid Securing Declaration or any other form in accordance with the following minimum amount:</p> <table border="1" data-bbox="464 444 1407 1340"> <thead> <tr> <th data-bbox="464 444 959 580">Form of Bid Security</th> <th data-bbox="959 444 1407 580">Minimum Amount of Bid Security</th> </tr> </thead> <tbody> <tr> <td data-bbox="464 580 959 716">(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;</td> <td data-bbox="959 580 1407 716"> <table border="1" data-bbox="975 694 1353 766"> <tr> <td data-bbox="975 694 1070 728">Lot 1</td> <td data-bbox="1070 694 1353 728">P 5,767,476.48</td> </tr> <tr> <td data-bbox="975 728 1070 766">Lot 2</td> <td data-bbox="1070 728 1353 766">5,767,476.48</td> </tr> </table> </td> </tr> <tr> <td data-bbox="464 716 959 1079">(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and</td> <td data-bbox="959 716 1407 1079"> <table border="1" data-bbox="975 1170 1353 1242"> <tr> <td data-bbox="975 1170 1070 1204">Lot 1</td> <td data-bbox="1070 1170 1353 1204">P 14,418,691.20</td> </tr> <tr> <td data-bbox="975 1204 1070 1242">Lot 2</td> <td data-bbox="1070 1204 1353 1242">14,418,691.20</td> </tr> </table> </td> </tr> <tr> <td data-bbox="464 1079 959 1340">(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td data-bbox="959 1079 1407 1340"> <table border="1" data-bbox="975 1170 1353 1242"> <tr> <td data-bbox="975 1170 1070 1204">Lot 1</td> <td data-bbox="1070 1170 1353 1204">P 14,418,691.20</td> </tr> <tr> <td data-bbox="975 1204 1070 1242">Lot 2</td> <td data-bbox="1070 1204 1353 1242">14,418,691.20</td> </tr> </table> </td> </tr> </tbody> </table> <ol data-bbox="464 1374 1407 2106" style="list-style-type: none"> 1. If bid security is in the form of cash, a bidder is required to secure a Payment Acceptance Order (PAO) from LANDBANK Procurement Department. The PAO shall then be presented to any of the Tellers at the Cash Department (Ground Floor, LANDBANK Plaza Building) together with the corresponding cash. The Cash Department Teller shall issue a machine validated Official Receipt (OR) evidencing payment of the bid security. The original and/or certified true copy of the Official Receipt shall be enclosed in Bid Envelope No. 1 (Eligibility and Technical Proposal/Documents). The original official receipt shall be returned by the BAC Secretariat to the bidder immediately after the opening of bids. 2. If bid security is in the form of cashier's/manager's check, the check should be payable to LAND BANK OF THE PHILIPPINES. 3. If in the form of bank draft/guarantee, the bidder may use the standard format of the issuing Bank, provided the ITB No. and Name of the Project are indicated. 4. If in the form of Standby Letter of Credit, it may be secured through LANDBANK Corporate Banking Department 2 (CBD 2) 	Form of Bid Security	Minimum Amount of Bid Security	(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;	<table border="1" data-bbox="975 694 1353 766"> <tr> <td data-bbox="975 694 1070 728">Lot 1</td> <td data-bbox="1070 694 1353 728">P 5,767,476.48</td> </tr> <tr> <td data-bbox="975 728 1070 766">Lot 2</td> <td data-bbox="1070 728 1353 766">5,767,476.48</td> </tr> </table>	Lot 1	P 5,767,476.48	Lot 2	5,767,476.48	(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and	<table border="1" data-bbox="975 1170 1353 1242"> <tr> <td data-bbox="975 1170 1070 1204">Lot 1</td> <td data-bbox="1070 1170 1353 1204">P 14,418,691.20</td> </tr> <tr> <td data-bbox="975 1204 1070 1242">Lot 2</td> <td data-bbox="1070 1204 1353 1242">14,418,691.20</td> </tr> </table>	Lot 1	P 14,418,691.20	Lot 2	14,418,691.20	(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	<table border="1" data-bbox="975 1170 1353 1242"> <tr> <td data-bbox="975 1170 1070 1204">Lot 1</td> <td data-bbox="1070 1170 1353 1204">P 14,418,691.20</td> </tr> <tr> <td data-bbox="975 1204 1070 1242">Lot 2</td> <td data-bbox="1070 1204 1353 1242">14,418,691.20</td> </tr> </table>	Lot 1	P 14,418,691.20	Lot 2	14,418,691.20
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	<p>and Small and Medium Enterprises – Market Lending Department 2 (SME-MLD 2) with the following contact details:</p> <p>a) CBD 2 – 18th Floor, LANDBANK Plaza Building Ms. Erlin G. Del Rosario – Account Officer Telephone No. 8-405-7345 local 2117 (For Assets 1 Billion and up)</p> <p>b) SME-MLD 2 - 18th Floor, LANDBANK Plaza Building Mr. Ronaldo Robles – Account Officer Telephone No. 8-405-7431 local 7431 (For Assets below 1 Billion)</p> <p>5. If in the form of surety bond, it should be issued by a surety or insurance company duly accredited by the Insurance Commission (IC) and has not been issued a cease and desist order by the IC or is currently not included in the list of blacklisted firms.</p> <p>The surety bond may be secured through LANDBANK Insurance Brokerage, Inc. (LIBI) with the following contact details:</p> <p>(a) LIBI-Forex 14th Floor, LANDBANK Plaza Building Telephone 8-710-7114 (Every Tuesday and Thursday)</p> <p>(b) 12th Floor, SSHG Law Center Bldg. 105 Paseo de Roxas, Legaspi Village Makati City Telephones 8-812-4911 and 867-1064</p> <p>Surety bonds with the following or similar conditions/phrases shall not be accepted:</p> <p>(a) "In case of default by the Principal, this bond shall only answer for the difference in the bid price of the winning bidder and that of the next lowest complying bidder or that of the new winning bidder in case of re-bidding plus necessary expenses incurred by the Obligee in the re-bidding which liability shall in no case exceed the amount of the bond"; or</p> <p>(b) "That the amount of liability of the Surety under this bond is limited to the actual loss or damage sustained and duly proven by the Obligee."</p> <p>6. If in the form of Bid Securing Declaration, the attached form (Form No. 8) must be used.</p>
18.2	The bid security shall be valid until 120 calendar days from date of opening bids.
19	The Technical Component and Financial Component files shall be in PDF format and password-protected. All the required documents shall be sequentially arranged following the Checklist in the bidding documents and must be signed by the

	authorized signatory/ies when required in the form.
20	<p>The prospective bidder shall submit its electronic bid by uploading the same in the LBP- SFTF (please refer to the Guide in Accessing LBP Secure File Transfer Facility below). The electronic bid consisting of two copies/files must be labelled with bidder's preferred short name, last six (6) digits of the bidding reference number and bid copy number, each separated with a dash sign. Thus, for a project with bidding reference number LBP- HOBAC-ITB-GS-20200521-01 that XYZ Company wants to bid on, the archived files shall be labelled as XYZ-052101-C1 and XYZ-052101-C2. The archived files shall be generated using either WinZip, 7-zip or WinRAR and must be password-protected.</p> <p>Each of the above mentioned archived files shall contain the Technical Proposal and Financial Proposal files. The files shall be labelled as above plus the word "Tech" or "Fin" in the case of the Technical Proposal and Financial Proposal, respectively. Thus, using the above example, XYZ-052101-C1 shall contain the PDF files labelled XYZ- 052101-C1-Tech and XYZ-052101-C1-Fin while XYZ-052101-C2 shall contain the PDF files labelled XYZ-052101-C2-Tech and XYZ-052101-C2-Fin.</p> <p>The Technical Component and Financial Component files shall be in PDF format and password-protected. All the required documents shall be sequentially arranged following the Checklist in the bidding documents and must be signed by the authorized signatory/ies when required in the form.</p> <p>The prospective bidder shall receive an acknowledgement receipt via email upon successful uploading of its/his electronic bid. If no email is received within one (1) hour after successful uploading, the bidder shall call the HOBAC Secretariat at (02) 8522- 0000 local 2609 to confirm whether the submission has been received, and if so, request for the acknowledgment of receipt of the electronic bid.</p>
20.3	Each Bidder shall submit PDF files labeled XYZ- 052101-C1-Tech and XYZ-052101-C1-Fin while XYZ-052101-C2 shall contain the PDF files labelled XYZ-052101-C2-Tech and XYZ-052101-C2-Fin.
21	All bids shall be submitted electronically. The procedures that will be followed in the submission and opening of electronic bids are described in the Detailed Procedures in Submission and Opening of Electronic Bids per attached Annexes C-1 to C-6.
23	In case of modification of bid, "Mod" shall be added at the end of the specified filenames (e.g. XYZ-052101-C1- Mod and XYZ-052101-C1-Tech-Mod).
24	On the bid opening date, the bidder shall confirm its/his participation in the online meeting with the HOBAC Secretariat

	<p>at least one (1) hour before the scheduled meeting. Only one account/connection per participating bidder shall be allowed to join the meeting. If the bidder has more than one (1) representatives, the said representatives may take turns in using the account/connection.</p> <p>Projects with participating bidders in attendance shall be given priority in the queuing.</p> <p>Upon the instruction of the HOBAC Chairperson to start the bid opening activity, the HOBAC Secretariat connects the participating bidder/s to the videoconferencing/group calling session. The HOBAC Secretariat shall record the session and act as Moderator of the meeting all throughout.</p> <p>Once the connections are in place, the HOBAC, with the assistance of the HOBAC Secretariat, retrieves the archived file from the LBP-SFTF and opens the same. The Technical Proposal shall be opened first. Upon instruction from the HOBAC, the bidder concerned shall disclose the passwords for the archived file and the PDF file of the Technical Proposal. The retrieval, opening and page-by-page review of documents shall be shown to the participants through screen sharing.</p> <p>The HOBAC then determines the eligibility of the specific bidder using a non- discretionary “pass/fail” criteria. Only bidders that have been rated “Passed” shall be allowed to participate in the succeeding stages of the bidding process.</p> <p>The HOBAC, with the assistance of the HOBAC Secretariat, shall then open the Financial Proposals of those bidders that have been rated “Passed”. Upon instruction from the HOBAC, the bidder concerned shall disclose the password for its/his Financial Proposal. The opening and page-by-page review of documents shall still be shown to the participants through screen sharing.</p> <p>The HOBAC, with the assistance of the HOBAC Secretariat, conducts bid evaluation and ranking of the bids. The results of bid evaluation and ranking shall be recorded in the Abstract of Bids, which shall be signed by the HOBAC Members and Observers. The result of evaluation and raking shall also be announced to the participants.</p> <p>The access of the bidders to the session shall be terminated once the Chairman has declared that the bid opening activity for a specific project has been finished.</p>
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.

28.3 (a)	All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal in any or all lots and; evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.									
	<table border="1"> <thead> <tr> <th data-bbox="451 381 531 462">Lot No.</th> <th data-bbox="539 381 1082 462">Item/Description</th> <th data-bbox="1090 381 1410 462">Approved Budget for the Contract</th> </tr> </thead> <tbody> <tr> <td data-bbox="451 467 531 526">1</td> <td data-bbox="539 467 1082 526">300 LANDBANK ATM Units</td> <td data-bbox="1090 467 1410 526">P 288,373,824.00</td> </tr> <tr> <td data-bbox="451 530 531 589">2</td> <td data-bbox="539 530 1082 589">300 LANDBANK ATM Units</td> <td data-bbox="1090 530 1410 589">288,373,824.00</td> </tr> </tbody> </table>	Lot No.	Item/Description	Approved Budget for the Contract	1	300 LANDBANK ATM Units	P 288,373,824.00	2	300 LANDBANK ATM Units	288,373,824.00
Lot No.	Item/Description	Approved Budget for the Contract								
1	300 LANDBANK ATM Units	P 288,373,824.00								
2	300 LANDBANK ATM Units	288,373,824.00								
28.4	No further instructions.									
29.2	Certified true copy of Value Added Tax (VAT) or Percentage Tax (PT) Returns for the last two (2) quarters filed manually or through the BIR Electronic Filing and Payment System (EFPS). Only tax returns filed manually or through EFPS and taxes paid shall be accepted.									
32.4(f)	No additional requirement.									
33.2	<p>If in the form of Standby Letter of Credit, it may be secured through LANDBANK Corporate Banking Department 2 (CBD 2) and Small and Medium Enterprises – Market Lending Department 2 (SME-MLD 2) with the following contact details:</p> <p>(a) CBD 2 – 18th Floor, LANDBANK Plaza Building Ms. Erlin G. Del Rosario – Account Officer Telephone No. 8-405-7345 local 2117 (For Assets 1 Billion and up)</p> <p>(b) SME-MLD 2 - 18th Floor, LANDBANK Plaza Building Mr. Ronaldo Robles – Account Officer Telephone No. 8-405-7431 local 7431 (For Assets below 1 Billion)</p>									

23. Termination for Default

- 23.1 The Procuring Entity may rescind or terminate a contract for default, without prejudice to other courses of action and remedies available under the circumstances when, outside force majeure, the Supplier fails to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Procuring Entity pursuant to a request made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contract price.
- 23.2 The Procuring Entity may terminate the contract when, as a result of force majeure, the Supplier is unable to deliver or perform any or all of the Goods, amounting to at least ten percent (10%) of the contract price, for a period of not less than sixty (60) calendar days after receipt of the notice from the Procuring Entity stating that the circumstance of force majeure is deemed to have ceased;
- 23.3 The Procuring Entity shall terminate the contract when the Supplier fails to perform any other obligations under the Contract.
- 23.4 In the event the Procuring Entity terminates this Contract in whole or in part for any of the reasons provided under GCC Clause 23 to 26, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Entity for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of this Contract to the extent not terminated.
- 23.5 In case the delay in the delivery of the Goods and/or performance of the Services exceeds a time duration equivalent to ten percent (10%) of the specified contract time plus any time extension duly granted to the Supplier, the Procuring Entity may terminate this Contract, forfeit the Supplier's performance security and award the same to a qualified Supplier.

24. Termination for Insolvency

The Procuring Entity shall terminate this Contract if the Supplier is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier.

25. Termination for Convenience

- 25.1 The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The HoPE may terminate a

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Item Description	Qty.	Period Covered & ATM Site
1	LANDBANK ATM Units	300	Period Covered: Three (3) Years to commence from the date of takeover of the first ATM during the pilot implementation
2	LANDBANK ATM Units	300	ATM Sites: Please refer to Annex E-1 & E-2 Contact Person: <i>Marissa B. Pineda</i> Assistant Vice President Head, Debit Cards and ATM Management Department Contact Number: 8405-7626

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Section VII. Specifications

Specifications	Statement of Compliance
	<p style="text-align: center;">Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).</p>
<p style="text-align: center;">Three (3) Years ATM Cash Loading and First Level Maintenance (FLM) Services for 600 LANDBANK ATM Units</p> <p>Terms of Reference and other requirements per attached Annexes D-1 to D-24.</p> <p>1. Bidder’s Qualifications:</p> <p>1.1 Must have a minimum of at least one (1) year (as of December 2019) satisfactory experience in providing both ATM cash replenishment/cash outsourcing and First Level Maintenance Services to at least one (1) commercial bank in the Philippines belonging to top five (5) commercial banks in terms of number of installed/operational ATMs.</p> <p>1.2 Must have a secured Cash Processing Facility with cash processing center, vault, loading bay and offices.</p>	<p>Please state here either “Comply” or “Not Comply”</p>

- 1.3 Must have an office locally.
- 1.4 Must have at least one (1) client among the top ten (10) local banks in terms of number of ATMs being managed.
- 1.5 Must have local staff assigned in ATM servicing operations excluding the number of manpower outsourced to banks under bank control.
- 1.6 Must have a license subscription or ownership of the software product that will be used in its operations.
- 1.7 Must have 50% ATM field technicians with at least six (6) months experience in the operation.
- 1.8 Must have maintenance support for ATM cassettes with no extra cost to the Bank for at least three (3) years.
- 1.9 Must have the ability to support ATM cash servicing within 2020-2023 and can support all the identified ATMs included in the initial 2 lots which are listed in Annex B.
- 1.10 Must have insurance coverage for all risks in the entire ATM servicing operation.
- 1.11 Must have a support team that is readily available to provide support in ATM cash servicing.

2. Bidder's Cash Processing Center Qualifications:

- 2.1 Must have a system to monitor the Service Level Agreement (SLA) compliance.
- 2.2 Must be able to generate real time SLA report generation.
- 2.3 Must have system for trip planning and monitoring.
- 2.4 Must have a tool for cash reload forecasting.
- 2.5 Must have a system to monitor ATM keys.
- 2.6 Must have a dedicated emergency response team.

3. Bidder's Cash-In-Transit Qualifications:

- 3.1 Must have full armored vehicle fleet with British G2 level.**

3.2 Must have the ability to monitor and track the fleet.

3.3 Must have the ability to control and override fleet access operation/fleet movement.

3.4 Must have the ability to remotely observe fleet operation.

4. Bidder's Vault Qualifications:

4.1 Must have vaults equipped with CCTV, intrusion detection, motion sensor and remote & dual authentication system.

4.2 Must have Cash Segregation System.

5. For current and past suppliers of ATM cash loading services for LANDBANK, they must have satisfactory performance in their dealings with LANDBANK for the past twelve (12) months (reckoned from the date of issuance of the Certificate of Satisfactory Performance).

6. The following documents shall be submitted inside the First Envelope:

6.1 Duly accomplished Annexes E and F.

6.2 Certificate of Satisfactory Performance from at least one (1) commercial bank in the Philippines belonging to top five (5) commercial banks in terms of number of installed/operational ATMs.

6.3 Notarized self-certification from the bidder stating the following:

6.3.1 has a secured Cash Processing Facility with cash processing center, vault, loading bay and offices

6.3.2 has a local office indicating the complete address

6.3.3 the total number of staffs involved in ATM servicing operations

6.3.4 the number of Field Engineers (FEs) with six (6) months experience

6.3.5 will maintain all ATM cassettes at no extra cost to the Bank for at three (3) years.

6.4 List of local bank clients with corresponding number of ATMs.

6.5 Official license to use or any proof of ownership of software products being used in its operations.

6.6 List of depot sites/cash servicing centers and their operational dates as proof that the bidder has the ability to support ATM cash servicing within 2020-2023 and can support all the identified ATMs.

6.7 Policy insurance cover for its entire cash outsourcing operations.

6.8 List of hotline numbers or call center numbers that are operational for 24/7 as proof that the bidder can provide ATM cash operations support.

6.9 Certification issued by the bidder that its Cash Processing Center has:

- 6.9.1 a system to monitor the SLA compliance.
- 6.9.2 real time SLA report generation.
- 6.9.3 a system for trip planning and monitoring.
- 6.9.4 a tool for cash reload forecasting.
- 6.9.5 a system for monitoring branch/facilities keys.
- 6.9.6 a dedicated emergency response team.

6.10 Certification issued by the bidder stating that its Cash-In-Transit has:

6.10.1 armored vehicle fleet with British G2 level.

- 6.10.2 the ability to monitor and track the fleet.
- 6.10.3 the ability to control and override fleet access operation/fleet movement.
- 6.10.4 the ability to remotely observe fleet operation.

6.11 Certification issued by the bidder that its vault:

- 6.11.1 is equipped with CCTV, intrusion detection, motion sensor and remote & dual authentication system.
- 6.11.2 has a Cash Segregation System.

6.12 Certificate of Satisfactory Performance issued by the Head, Debit Cards and ATM Management Department (DCAMD) not earlier than thirty (30) calendar days prior to the deadline of submission of bid (applicable only for current and past suppliers of ATM cash loading services). The Certificate shall still be subject to verification during post-qualification of bid.

NOTE: Certificate of Satisfactory Performance shall be requested in writing from the Head of DCAMD at 25th Floor, LANDBANK Plaza Building (Tel. No.: 8405-7676), at least five (5) working days prior to the submission of bid.

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Form No. 2

SCHEDULE OF PRICES

1	2	3	4	5	6	7	8	9	10
Lot	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	<input checked="" type="checkbox"/> ATM Cash Loading and First Level Maintenance (FLM) Services for Three Years <input checked="" type="checkbox"/> Excess Service ATM Cash Loading FLM	N/A	300 ATM Units	_____	_____	_____	_____	_____	_____
			300 ATM Units	_____	_____	_____	_____	_____	_____
			300 ATM Units	_____	_____	_____	_____	_____	_____
								TOTAL	P_____

2	✓ ATM Cash Loading and First Level Maintenance (FLM) Services for Three Years	N/A	300 ATM Units	_____	_____	_____	_____	_____	_____
	✓ Excess Service								
	ATM Cash Loading		300 ATM Units	_____	_____	_____	_____	_____	_____
	FLM		300 ATM Units	_____	_____	_____	_____	_____	_____
									TOTAL P_____

 Name of Bidder

 Signature over Printed Name of
 Authorized Representative

 Position

Please credit payment to:

Account Name: _____

Account Number: _____

LBP Branch: _____

Form No. 6

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the Land Bank of the Philippines, as shown in the attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the Land Bank of the Philippines, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable.);];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the President and CEO of Land Bank of the Philippines or its duly authorized representative(s) to verify all the documents submitted;
6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor not related, by consanguinity or affinity up to the third civil degree, to the following LANDBANK officers, employees and consultants: 1) members of the Board of Directors; 2) President and CEO; 3) members of the Head Office Bids and Awards Committee (HOBAC); 4) members of the Technical Working Group, if applicable; 5) personnel of Procurement Department; 6) personnel of the implementing unit or the end-user unit; and 7) project consultants, if applicable;

If a partnership or cooperative: None of the officers, members, of [Name of Bidder] are related, by consanguinity or affinity up to the third civil degree, to the following

LANDBANK officers, employees and consultants: 1) members of the Board of Directors; 2) President and CEO; 3) members of the Head Office Bids and Awards Committee (HOBAC); 4) members of the Technical Working Group, if applicable; 5) personnel of Procurement Department; 6) personnel of the implementing unit or the end-user unit; and 7) project consultants, if applicable;'

If a corporation or joint venture: None of the officers, directors, controlling stockholders of [Name of Bidder] are related, by consanguinity or affinity up to the third civil degree, to the following LANDBANK officers, employees and consultants: 1) members of the Board of Directors; 2) President and CEO; 3) members of the Head Office Bids and Awards Committee (HOBAC); 4) members of the Technical Working Group, if applicable; 5) personnel of Procurement Department; 6) personnel of the implementing unit or the end-user unit; and 7) project consultants, if applicable;'

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available & needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20___ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of _____, in _____, Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of [month] [year].

Notary Public

Doc. No. _____;
Page No. _____;
Book No. _____;
S. of _____.

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

PDF File - Eligibility and Technical Components

- The contents of the First PDF File shall contain documents sequentially arranged as follows:
 - Eligibility Documents – Class “A”

Legal Eligibility Documents

1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:
 - Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).
3. **Duly notarized Revised Omnibus Sworn Statement (sample form - Form No.6)**
4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).
6. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).
7. Section VI - Schedule of Requirements with signature of bidder's authorized representative.
8. Section VII - Specifications with response on compliance and signature of bidder's authorized representative.

Financial Eligibility Documents

9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.

• **Eligibility Documents – Class "B"**

11. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

• **Technical Documents**

12. **Duly accomplished Annexes E and F.**

13. Certificate of Satisfactory Performance from at least one (1) commercial bank in the Philippines belonging to top five (5) commercial banks in terms of number of installed/operational ATMs.
14. **Notarized self-certification from the bidder stating the following:**
 - 14.1 **has a secured Cash Processing Facility with cash processing center, vault, loading bay and offices**
 - 14.2 **has a local office indicating the complete address**
 - 14.3 **the total number of staffs involved in ATM servicing operations**
 - 14.4 **the number of Field Engineers (FEs) with six (6) months experience**
 - 14.5 **will maintain all ATM cassettes at no extra cost to the Bank for at three (3) years.**
15. List of local bank clients with corresponding number of ATMs.
16. Official license to use or any proof of ownership of software products being used in its operations.
17. List of depot sites/cash servicing centers and their operational dates as proof that the bidder has the ability to support ATM cash servicing within 2020-2023 and can support all the identified ATMs.
18. Policy insurance cover for its entire cash outsourcing operations.
19. List of hotline numbers or call center numbers that are operational for 24/7 as proof that the bidder can provide ATM cash operations support.
20. Certification issued by the bidder that its Cash Processing Center has:
 - 20.1 a system to monitor the SLA compliance.
 - 20.2 real time SLA report generation
 - 20.3 a system for trip planning and monitoring.
 - 20.4 a tool for cash reload forecasting.
 - 20.5 a system for monitoring branch/facilities keys.
 - 20.6 a dedicated emergency response team.
21. Certification issued by the bidder stating that its Cash-In-Transit has:
 - 21.1 **armored vehicle fleet with British G2 level.**
 - 21.2 the ability to monitor and track the fleet.

21.3 the ability to control and override fleet access operation/fleet movement.

21.4 the ability to remotely observe fleet operation.

22. Certification issued by the bidder that its vault:

22.1 is equipped with CCTV, intrusion detection, motion sensor and remote & dual authentication system.

22.2 has a Cash Segregation System.

23. Certificate of Satisfactory Performance issued by the Head, Debit Cards and ATM Management Department (DCAMD) not earlier than thirty (30) calendar days prior to the deadline of submission of bid (applicable only for current and past suppliers of ATM cash loading services). The Certificate shall still be subject to verification during post-qualification of bid.

- **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**

24. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.

25. Latest Income Tax Return filed manually or through EFPS.

PDF File – Financial Component

- **The Second PDF File shall contain documents sequentially arranged as follows:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)

2. **Duly filled out revised Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)**

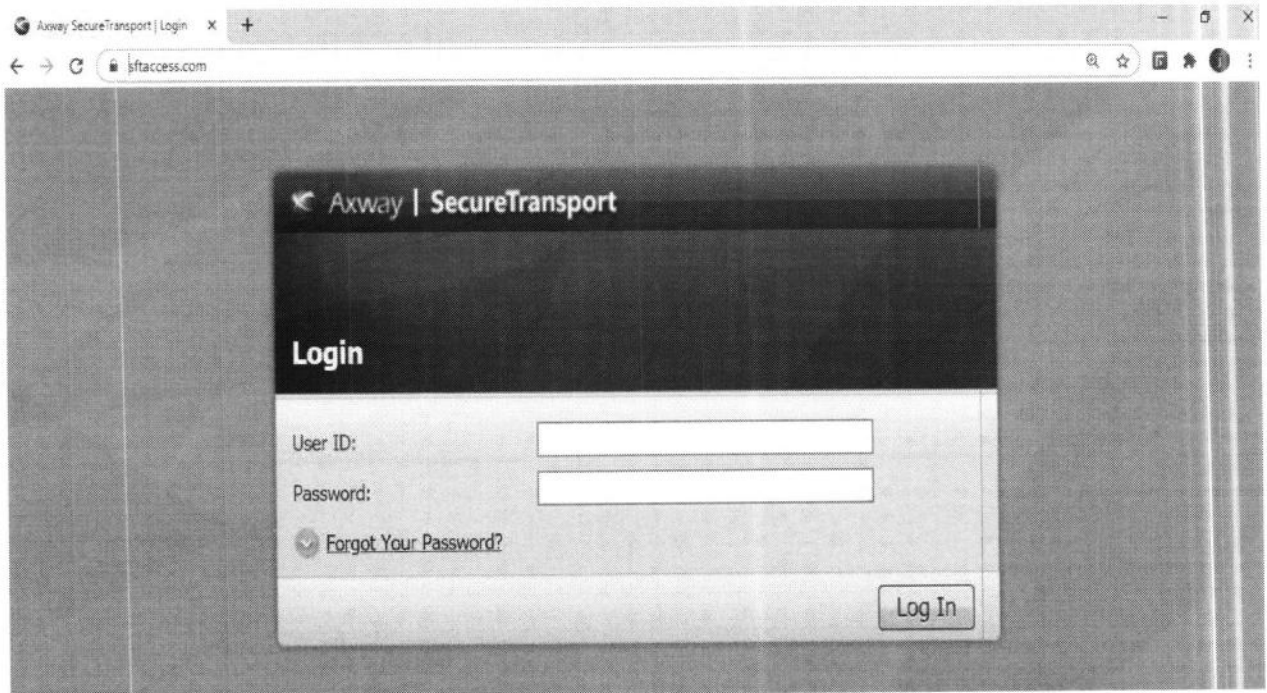
Procedures in Submission and Opening of Electronic Bid

1. Upon submission of a duly filled-up LBP SFTF User Registration Form together with copies of LANDBANK Official Receipt and Payment Acceptance Order for non-refundable bidding fee to the HOBAC Secretariat, the prospective bidder shall receive an email with log-in credentials to access the LBP Secure File Transfer Facility (LBP-SFTF).
2. The prospective bidder shall submit its electronic bid by uploading the same in the LBP-SFTF (please refer to the Guide in Accessing LBP Secure File Transfer Facility below). The electronic bid consisting of two copies/files must be labelled with bidder's preferred short name, last six (6) digits of the bidding reference number and bid copy number, each separated with a dash sign. Thus, for a project with bidding reference number LBP-HOBAC-ITB-GS-20200521-01 that XYZ Company wants to bid on, the archived files shall be labelled as XYZ-052101-C1 and XYZ-052101-C2. The archived files shall be generated using either WinZip, 7-zip or WinRAR and must be password-protected.
3. Each of the above mentioned archived files shall contain the Technical Proposal and Financial Proposal files. The files shall be labelled as above plus the word "Tech" or "Fin" in the case of the Technical Proposal and Financial Proposal, respectively. Thus, using the above example, XYZ-052101-C1 shall contain the PDF files labelled XYZ-052101-C1-Tech and XYZ-052101-C1-Fin while XYZ-052101-C2 shall contain the PDF files labelled XYZ-052101-C2-Tech and XYZ-052101-C2-Fin. In case of modification of bid, "Mod" shall be added at the end of the specified filenames (e.g. XYZ-052101-C1-Mod and XYZ-052101-C1-Tech-Mod).
4. The Technical Component and Financial Component files shall be in PDF format and password-protected. All the required documents shall be sequentially arranged following the Checklist in the bidding documents and must be signed by the authorized signatory/ies when required in the form.
5. The passwords for the archived files and the PDFs file shall be disclosed by the bidder only upon the instruction of HOBAC during the actual bid opening. In case an archived/PDF file fails to open due to a wrong password, the specific bidder shall be allowed to provide the HOBAC with passwords up to five (5) times only. The same number of attempts shall apply to Copy 2 of the bid, in case there is a need to open it. If the archived/PDF file still could not be opened after the maximum allowable attempts, the bidder concerned shall be disqualified from further participating in the bidding process.
6. The prospective bidder shall receive an acknowledgement receipt via email upon successful uploading of its/his electronic bid. If no email is received within one (1) hour after successful uploading, the bidder shall call the HOBAC Secretariat at (02) 8522-0000 local 2609 to confirm whether the submission has been received, and if so, request for the acknowledgment of receipt of the electronic bid.
7. On the bid opening date, the bidder shall confirm its/his participation in the online meeting with the HOBAC Secretariat at least one (1) hour before the scheduled meeting. Only one account/connection per participating bidder shall be allowed to join the

- meeting. If the bidder has more than one (1) representatives, the said representatives may take turns in using the account/connection.
8. Projects with participating bidders in attendance shall be given priority in the queuing.
 9. Upon the instruction of the HOBAC Chairperson to start the bid opening activity, the HOBAC Secretariat connects the participating bidder/s to the videoconferencing/group calling session. The HOBAC Secretariat shall record the session and act as Moderator of the meeting all throughout.
 10. Once the connections are in place, the HOBAC, with the assistance of the HOBAC Secretariat, retrieves the archived file from the LBP-SFTF and opens the same. The Technical Proposal shall be opened first. Upon instruction from the HOBAC, the bidder concerned shall disclose the passwords for the archived file and the PDF file of the Technical Proposal. The retrieval, opening and page-by-page review of documents shall be shown to the participants through screen sharing.
 11. The HOBAC then determines the eligibility of the specific bidder using a non-discretionary "pass/fail" criteria. Only bidders that have been rated "Passed" shall be allowed to participate in the succeeding stages of the bidding process.
 12. The HOBAC, with the assistance of the HOBAC Secretariat, shall then open the Financial Proposals of those bidders that have been rated "Passed". Upon instruction from the HOBAC, the bidder concerned shall disclose the password for its/his Financial Proposal. The opening and page-by-page review of documents shall still be shown to the participants through screen sharing.
 13. The HOBAC, with the assistance of the HOBAC Secretariat, conducts bid evaluation and ranking of the bids. The results of bid evaluation and ranking shall be recorded in the Abstract of Bids, which shall be signed by the HOBAC Members and Observers. The result of evaluation and raking shall also be announced to the participants.
 14. The access of the bidders to the session shall be terminated once the Chairman has declared that the bid opening activity for a specific project has been finished.
 15. MS Teams Application shall be used in the conduct of online bidding. In the event that it is not available, other videoconferencing applications may be used as an alternative in conducting the meeting.

Guide in Accessing LBP Secure File Transfer Facility

1. Open browser and type the url: <https://www.sftaccess.com>.



2. Log-in with the credentials provided via email. (Note: Log-in credentials will be received upon submission of a duly filled-up LBP SFTF User Registration Form together with copies of LANDBANK Official Receipt and Payment Acceptance Order for non-refundable bidding fee)

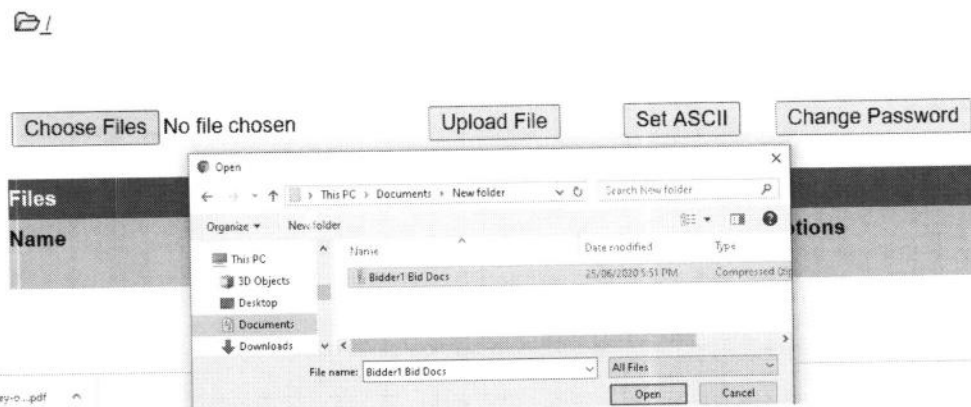
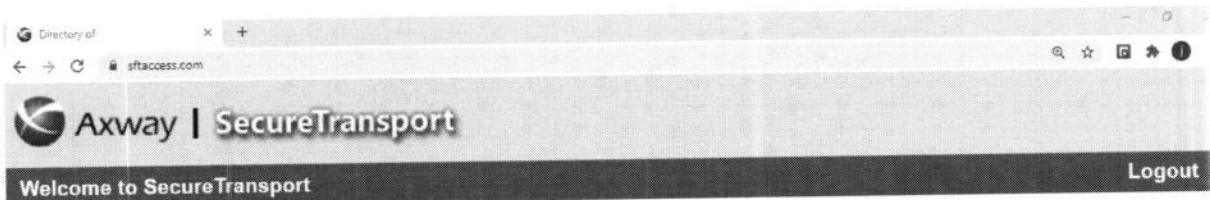
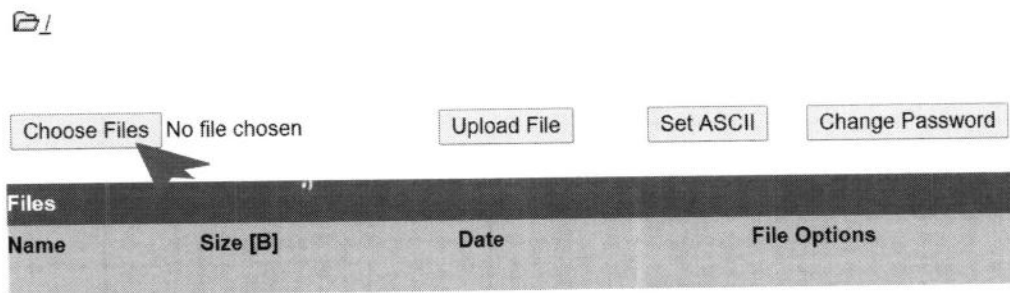
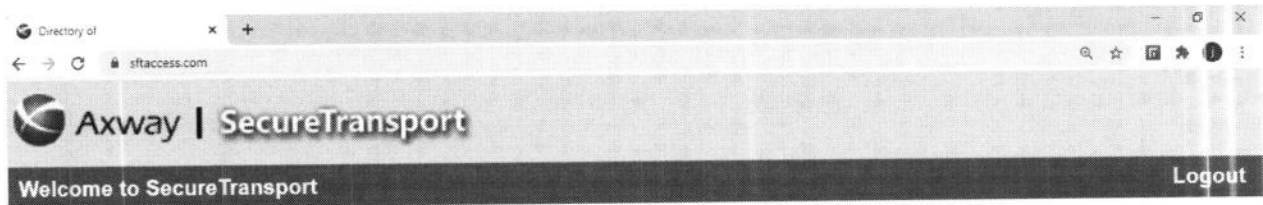
Username: **[E-mail Address] e.g. bidder1@bidder.com**
Password: **[Landbank-provided password]**

3. Upon successful login, click '**Choose Files**' to upload file/s.

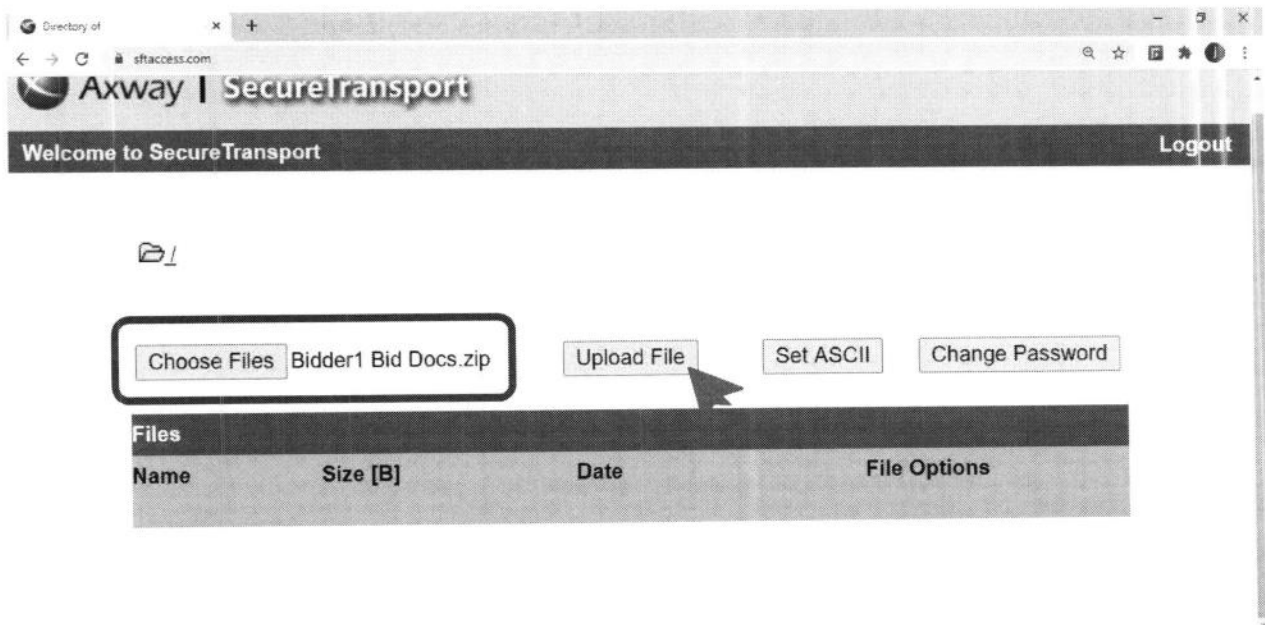
Notes:

1. Files should be encrypted/password-protected.

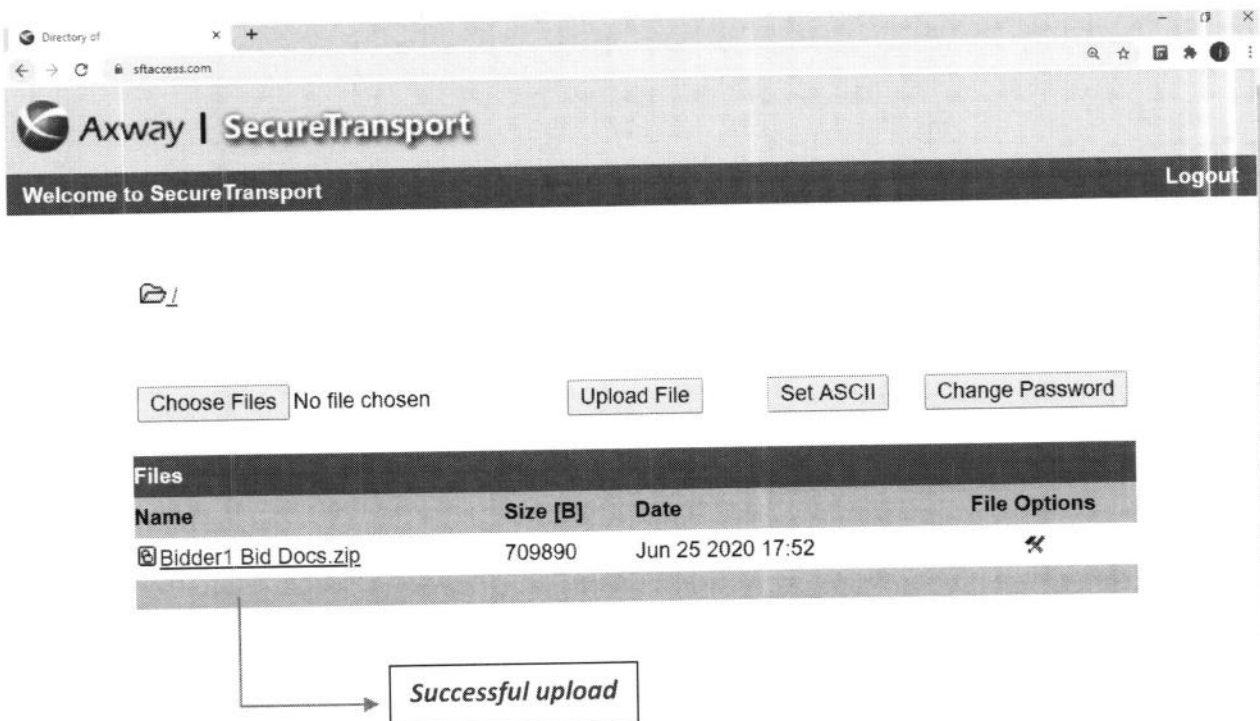
2. Please follow the instructions in Item 2 of the above Procedures in Submission and Opening of Electronic Bids.



- Click '**Upload File**' to upload the selected file/s.



- Once a successful upload is completed, the files cannot be deleted anymore. The bidder will also receive a system-generated acknowledgement receipt in its registered e-mail address. A screenshot of the uploaded Bid/s should be taken by the bidder for record purposes.



File Repository of Bid Documents

All uploaded bid documents will be stored in the dedicated SFTF directory of a particular bidder and will be accessible by the assigned ProcD personnel.

List of ATMs for Expansion

No.	Terminal Name	Servicing Branch	Municipality	Province	Address
1	CF - Angeles	Angeles	Angeles City	Pampanga	Casino Filipino, Angeles City, Pampanga
2	LGU Angeles	Angeles	Angeles City	Pampanga	Angeles City Hall, Pulung Maraquil, Angeles City, Pampanga
3	Casino Filipino-Mimosa	Angeles	Mabalacat City	Pampanga	Casino Filipino - Mimosa, Clark Economic Zone, Clark Field, Pampanga
4	LGU Porac	Angeles	Porac, Pampanga	Pampanga	Municipal Hall, Porac, Pampanga
5	Civil Aviation Complex (CIAC)	Angeles	Angeles City	Pampanga	Corporate Office Bldg., Civil Aviation Complex, Clark Freeport Zone, Clark Field, Pampanga
6	Municipality of Mabalacat	Angeles	Mabalacat City	Pampanga	Ground Floor, Municipal Hall, Xevera Complex, Brqy. Tabun, Mabalacat Pampanga
7	CIAC Arrival Area	Angeles	Angeles City	Pampanga	Ground Floor, Meeters Greeters-Greeters Area, Clark International Airport Terminal, Clarkfield Pampanga
8	Pampanga State University	Angeles	Maqalang, Pampanga	Pampanga	Security Office Building, Pampanga State University, San Ajustin, Maqalang, Pampanga
9	Dept. of Transportation - Clark (DOTr - Clark)	Angeles	Angeles City	Pampanga	Bldg., 2122 Elpidio Quirino St., Clark Freeport Economic Zone, Clarkfield, Angeles City, Pampanga
10	Bases Conversion and Development Authority (BCDA)	Angeles	Angeles City	Pampanga	GF, One West Bldg., Aeropark Campus, Global Gateway, Clark, Freeport Zone, Pampanga
11	Air Force City Clark	Angeles	Angeles City	Pampanga	AFP Commissary and Exchange Service Bldg., Air Force City Clark AirBase, Pampanga
12	Bataan Provincial Capitol	Balanga	Balanga City	Bataan	Diversion Road, Bataan Provincial Capitol, Balanga City, Bataan
13	Limay LGU	Balanga	Limay, Bataan	Bataan	Lobby Area, Limay Municipal Hall Building, Limay, Bataan
14	Orani LGU	Balanga	Orani, Bataan	Bataan	Municipal Hall of Orani, Brqy. Centro Uno, Orani, Bataan
15	Bataan General Hospital	Balanga	Balanga City	Bataan	Ground Floor, Bataan General Hospital, Balanga City
16	Dinalupihan LGU	Balanga	Dinalupihan, Bataan	Bataan	Dinalupihan LGU Building, San Ramon Highway, Dinalupihan Bataan
17	LGU Hermosa	Balanga	Hermosa, Bataan	Bataan	Poblacion Hermosa, Bataan
18	Orion Bataan LGU	Balanga	Orion, Bataan	Bataan	G/F Municipal Hall , Municipality of Orion, Bataan
19	Samal Bataan LGU	Balanga	Samal, Bataan	Bataan	GF Municipality of Samal, Samal, Bataan
20	Pilar Bataan LGU	Balanga	Pilar, Bataan	Bataan	GF Municipal Hall, Pilar, Bataan
21	LGU Mariveles	Balanga	Mariveles, Bataan	Bataan	Municipal Compound Mariveles, Bataan
22	Abucay Multi-Purpose Cooperative	Balanga	Abucay, Bataan	Bataan	Maqtanong St., Calaylayan, Abucay, Bataan
23	Balanga City Public Market	Balanga	Balanga City	Bataan	Brqy. San Jose, Balanga City, Bataan
24	LGU Bagac	Balanga	Bagac, Bataan	Bataan	Brqy. Atilano Ricardo, Bagac, Bataan
25	San Leonardo LGU	Cabanatuan	San Leonardo, NE	Nueva Ecija	Municipal Government of San Leonardo, Barangay Diversion, San Leonardo, Nueva Ecija
26	LGU Gapan	Cabanatuan	Gapan City	Nueva Ecija	Kilometer 92, Maharlika Highway, Bayanihan, Gapan City, Nueva Ecija
27	Premier General Hospital	Cabanatuan	Cabanatuan City	Nueva Ecija	Lobby Area, Premier Gen. Hospital, Cabanatuan City, Nueva Ecija
28	Fort Magsaysay	Cabanatuan	Cabanatuan City	Nueva Ecija	7th Infantry (kauqnay) Division, Philippine Army-Nueva Ecija, Fort Ramon Magsaysay, Cabanatuan City, Nueva Ecija
29	NEUST	Cabanatuan	Cabanatuan City	Nueva Ecija	Nueva Ecija University of Science & Technology, Gen. Tinio St., Brqy Quezon District, Cabanatuan City
30	Paulino J. Garcia Memorial Research and Medical Center	Cabanatuan	Cabanatuan City	Nueva Ecija	PJGMRMC Compound, Mabini St., Cabanatuan City, Nueva Ecija
31	Sta Rosa NE LGU	Cabanatuan	Sta. Rosa (NE)	Nueva Ecija	Municipal Compound, Brqy. Rizal, Sta. Rosa , Nueva Ecija
32	Dep Ed-Nueva Ecija	Cabanatuan	Cabanatuan City	Nueva Ecija	Old Capitol Compound, Cabanatuan, Nueva Ecija
33	Cabanatuan LGU	Cabanatuan	Cabanatuan City	Nueva Ecija	Cabanatuan City LGU, Kapt Pepe Subdivision, Cabanatuan City
34	DepEd Cabanatuan	Cabanatuan	Cabanatuan City	Nueva Ecija	DepEd Division of Cabanatuan City, Maharlika Highway, Brqy. Sanqitan, Cabanatuan City
35	General Tinio LGU	Cabanatuan	General Tinio, Nueva Ecija	Nueva Ecija	Municipal Compound, Brqy. Poblacion Central, General Tinio, Nueva Ecija
36	Zaragoza LGU	Cabanatuan	Zaragoza, Nueva Ecija	Nueva Ecija	Municipal Hall, Del Pilar Road, Zaragoza, Nueva Ecija
37	Cabiao LGU	Cabanatuan	Cabiao, Nueva Ecija	Nueva Ecija	Municipal Hall, Cabiao, Nueva Ecija
38	NEUST 2	Cabanatuan	Cabanatuan City	Nueva Ecija	General Tinio St., Brqy. Quezon District, Cabanatuan City, Nueva Ecija
39	LGU Dingalan	Cabanatuan	Dingalan, Aurora	Aurora	Municipal Compound, Poblacion. Dingalan, Aurora
40	Fort Magsaysay 2	Cabanatuan	Cabanatuan City	Nueva Ecija	7th Infantry (Kauqnay) Division, Philippine Army Nueva Ecija, Fort Ramon Magsaysay, Cabanatuan City, Nueva Ecija
41	Victor Del Rosario Rice Mill Corporation	Cabanatuan	San Leonardo, NE	Nueva Ecija	Asian Highway 26 San Leonardo, Nueva Ecija
42	LGU Capas	Capas	Capas, Tarlac	Tarlac	Local Government Unit (LGU) Capas, Tarlac
43	Bulacan Provincial Capitol	Malolos Highway	Malolos City	Bulacan	Bulacan Provincial Capitol Compound, McArthur Highway, Malolos City, Bulacan
44	Bulacan State University	Malolos Highway	Malolos City	Bulacan	G/F Admin Bldg., BSU Compound, McArthur Highway, Malolos City, Bulacan
45	Plaridel LGU	Malolos Highway	Plaridel, Bulacan	Bulacan	G/F Plaridel LGU Compound, Barangay Poblacion, Plaridel, Bulacan
46	Malolos LGU	Malolos Highway	Malolos City	Bulacan	Malolos LGU Building, Poblacion, City of Malolos
47	RTC MALOLOS	Malolos Highway	Malolos City	Bulacan	Ground Floor, RTC Malolos Compound, Malolos City Bulacan
48	Calumpit LGU	Malolos Highway	Calumpit, Bulacan	Bulacan	Calumpit LGU - Brqy. Balunqao, Calumpit Bulacan
49	Paombong LGU	Malolos Highway	Paombong, Bulacan	Bulacan	Municipal Complex, Poblacion, Paombong, Bulacan
50	Bulacan State University 2	Malolos Highway	Malolos City	Bulacan	G/F, Admin Bldg., BSU Compound, McArthur Highway, Malolos City, Bulacan
51	GSIS Malolos	Malolos Highway	Malolos City	Bulacan	Cabañas Longos, Malolos, Bulacan
52	Pulilan LGU	Malolos Highway	Pulilan, Bulacan	Bulacan	Poblacion, Pulilan, Bulacan
53	La Consolacion University Philippines (LCUP)	Malolos Highway	Malolos City	Bulacan	Valenzuela St., Capitol View Park Subd., Bulihan City of Malolos Bulacan
54	San Miguel LGU	Malolos Highway	San Miguel, Bulacan	Bulacan	Libertad St., Poblacion, San Miguel, Bulacan
55	Hagonoy LGU	Malolos Highway	Hagonoy, Bulacan	Bulacan	Poblacion, Hagonoy, Bulacan
56	San Rafael LGU	Malolos Highway	San Rafael, Bulacan	Bulacan	Maharlika National Highway, Sampaloc, San Rafael, Bulacan
57	Baliuag District Hospital	Malolos Highway	Baliuag, Bulacan	Bulacan	Carpa Road, Carpa Villaqe, Sabang, Baliuag, Bulacan
58	LGU Baliuag	Malolos Highway	Baliuag, Bulacan	Bulacan	BS Aquino Ave., Baqona Nayon, Baliuag, Bulacan
59	Philippine Rice Research Institute	Muñoz	Science City of Muñoz, NE	Nueva Ecija	Philippine Rice Research Inst., Maligaya, Muñoz, Nueva Ecija
60	Muñoz LGU	Muñoz	Science City of Muñoz, NE	Nueva Ecija	Muñoz Science City Hall, Muñoz, Nueva Ecija
61	Central Luzon State University (CLSU)	Muñoz	Science City of Muñoz, NE	Nueva Ecija	Central Luzon State University, Brqy. Bantua, Muñoz, Nueva Ecija
62	San Jose (NE) LGU	Muñoz	San Jose City	Nueva Ecija	Municipal Hall Building, San Jose City, Nueva Ecija
63	Guimba LGU	Muñoz	Guimba, NE	Nueva Ecija	Guimba Townhall, Onqianqco cor. Juliano Sts., Guimba, Nueva Ecija
64	Philippine Rice Research Institute 2	Muñoz	Cabanatuan City	Nueva Ecija	Cabanatuan Electric Corporation(CELCOR) Compound, Brqy. Bitas, Cabanatuan City
65	Talugtug LGU	Muñoz	Talugtug, Nueva Ecija	Nueva Ecija	LGU Talugtug, Quezon District, Talugtug, Nueva Ecija
66	Cuyapo LGU	Muñoz	Cuyapo, Nueva Ecija	Nueva Ecija	Quezon Avenue, District 1, Cuyapo, Nueva Ecija
67	Municipality of Sto. Domingo NE	Muñoz	Sto. Domingo, Nueva Ecija	Nueva Ecija	Brqy. Saqaba, Sto. Domingo, Nueva Ecija
68	SF Pampanga LGU	San Fernando Par	San Fernando City, Pampanga	Pampanga	SF Pampanga City Hall Bldg., City of San Fernando, Pampanga

69	Pampanga Provincial Capitol	San Fernando Par	San Fernando City, Pampanga	Pampanga	Pampanga Prov. Cap. Bldg., City of San Fernando, Pampanga
70	Camp Olivas	San Fernando Par	San Fernando City, Pampanga	Pampanga	Camp Olivas Compound, Brqy, San Nicolas, San Fernando City, Pampanga
71	LEAF-Sta. Ana	San Fernando Par	Sta. Ana, Pampanga	Pampanga	Stall B IC, Pelayo Bldg., Villa Luisa, Sta. Lucia, Sta. Ana Pampanga
72	Don Honorio Ventura Technological State University	San Fernando Par	Bacolor, Pampanga	Pampanga	Brqy Cabambangan, Bacolor, Pampanga
73	Lubao LGU	San Fernando Par	Lubao, Pampanga	Pampanga	Jose Abad Santos Avenue, Sta. Catalina, Lubao, Pampanga
74	Floridablanca LGU	San Fernando Par	Floridablanca, Pampanga	Pampanga	Senior Citizens Area, Municipal Hall Compound, Floridablanca, Pampanga
75	Masantol LGU	San Fernando Par	Masantol, Pampanga	Pampanga	Poblacion, Masantol, Pampanga
76	Macabebe LGU	San Fernando Par	Macabebe, Pampanga	Pampanga	Former PNP Outpost in front of the New Municipal Bldg., Macabebe, Pampanga
77	Basa Air Base	San Fernando Par	Floridablanca, Pampanga	Pampanga	Basa Air Base, Brqy. Basa, Floridablanca, Pampanga
78	Sto. Tomas LGU	San Fernando Par	Santo Tomas, Pampanga	Pampanga	McArthur Highway, Municipal Annex Bldg., San Matias, Sto. Tomas, Pampanga
79	LGU Apalit	San Fernando Par	Apalit, Pampanga	Pampanga	Gonzales Ave., San Juan, Apalit, Pampanga
80	Sta. Maria LGU	Sta. Maria	Sta. Maria, Bulacan	Bulacan	JC De Jesus St. Brqy. Poblacion, Sta. Maria Bulacan
81	Norzaragay LGU	Sta. Maria	Norzaragay, Bulacan	Bulacan	Payumo St., Poblacion, Norzaragay, Bulacan
82	Bocau LGU	Sta. Maria	Bocau, Bulacan	Bulacan	Municipality of Bocau, Bocau, Bulacan
83	Guiguinto LGU	Sta. Maria	Guiguinto, Bulacan	Bulacan	Ground Floor, Municipal Hall, Poblacion, Guiguinto, Bulacan
84	San Jose Del Monte LGU	Sta. Maria	San Jose del Monte City	Bulacan	City Hall Bldg., Poblacion, San Jose del Monte, Bulacan
85	San Jose Del Monte City Water District	Sta. Maria	San Jose del Monte City	Bulacan	B9, L9, Road 1, Minuyan, Sapang Palay, City of San Jose del Monte, Bulacan
86	Meycauayan LGU	Sta. Maria	Meycauayan City	Bulacan	Brqy. Camaliq, City of Meycauayan, Bulacan
87	Marilao LGU	Sta. Maria	Marilao, Bulacan	Bulacan	Marilao Local Government Unit, Patubiq, Marilao Bulacan
88	Bulakan LGU	Sta. Maria	Bulakan, Bulacan	Bulacan	GF, Municipal Hall, Poblacion, Bulakan, Bulacan
89	LGU Pandi	Sta. Maria	Pandi, Bulacan	Bulacan	Poblacion, Pandi, Bulacan
90	Olongapo City Hall	Subic	Olongapo City	Zambales	City Government of Olongapo, Olongapo City
91	SBMA	Subic	Olongapo City	Zambales	Building #225, Water Front Road, Subic Bay Freeport, Olongapo City, Zambales
92	Baypoint Hospital	Subic	Olongapo City	Zambales	G/F Baypoint Hospital and Medical Center Block 8 Lot 1A and 1B, Dewey Avenue CBD Area, Subic Freeport Zone, Olongapo City, Zambales
93	PAGCOR Casino Filipino - Subic	Subic	Olongapo City	Zambales	Casino Filipino - Subic, Venezia Hotel, Canal Road, Subic Freeport, Olongapo City, Zambales
94	LEAF- San Antonio 1	Subic	San Antonio, Zambales	Zambales	Brqy. Rizal, San Antonio, Zambales
95	Subic LGU	Subic	Subic, Zambales	Zambales	Ground Floor, Municipal Building, Subic LGU, Zambales
96	Zambales Provincial Government	Subic	Iba, Zambales	Zambales	Provincial Capitol Bldg., Zone 5, Iba, Zambales
97	Botolan LGU	Subic	Botolan, Zambales	Zambales	Brqy. Tampo, Botolan, Zambales
98	LEAF-San Antonio 2	Subic	San Antonio, Zambales	Zambales	Brqy. Rizal, San Antonio, Zambales
99	Ramon Magsaysay Technological University (RMTU)	Subic	Iba, Zambales	Zambales	1F College of Accountancy and Business Administration Bldg., RMTU, Iba Zambales
100	Castillejos LGU	Subic	Castillejos, Zambales	Zambales	National Highway, Brqy. San Juan, Castillejos, Zambales
101	LGU San Marcelino	Subic	San Marcelino, Zambales	Zambales	Brqy. Central, San Marcelino, Zambales
102	DPWH 1st Engineering District Office	Subic	Iba, Zambales	Zambales	DPWH Compound, Palanqinan, Iba, Zambales
103	LGU Iba Zambales	Subic	Iba, Zambales	Zambales	Municipal Hall, Zone 36, Iba, Zambales
104	Tarlac Provincial Capitol	Tarlac	Tarlac City	Tarlac	Tarlac Prov'l Capitol, Brqy. San Vicente, Tarlac City, Tarlac
105	Tarlac City Government	Tarlac	Tarlac City	Tarlac	Rizal St. corner Hilario St., Poblacion, Tarlac City
106	Tarlac Camp Aquino	Tarlac	Tarlac City	Tarlac	Camp General Servillano Aquino San Miquel, Tarlac City
107	LEAF-Moncada	Tarlac	Moncada, Tarlac	Tarlac	McArthur Highway, Poblacion I, Moncada, Tarlac
108	Paniqui LGU	Tarlac	Paniqui, Tarlac	Tarlac	Paniqui LGU Open ground, Gomez St. Poblacion Norte, Paniqui, Tarlac.
109	Anao LGU	Tarlac	Anao, Tarlac	Tarlac	Poblacion, Anao, Tarlac
110	Gerona LGU	Tarlac	Gerona, Tarlac	Tarlac	ABC Hall, Municipal Compound, Poblacion 1, Gerona, Tarlac
111	Camiling LGU	Tarlac	Camiling, Tarlac	Tarlac	Municipal Hall Building, Poblacion, Camiling, Tarlac
112	Tarlac College	Tarlac	Camiling, Tarlac	Tarlac	Tarlac College, Brqy., Malacampa, Camiling, Tarlac
113	Bamban LGU	Tarlac	Bamban, Tarlac	Tarlac	Mc Arthur Highway, Brqy. Anuput, Bamban, Tarlac
114	Concepcion LGU	Tarlac	Concepcion, Tarlac	Tarlac	F. Timbol St., San Nicolas, Poblacion, Concepcion, Tarlac
115	San Clemente LGU	Tarlac	San Clemente, Tarlac	Tarlac	Municipal Hall, Poblacion Norte, San Clemente, Tarlac
116	Sta. Ignacia LGU	Tarlac	Sta. Ignacia, Tarlac	Tarlac	Municipal Compound, Ignacia St., Poblacion West, Sta. Ignacia, Tarlac
117	Victoria LGU	Tarlac	Victoria, Tarlac	Tarlac	Rizal St. (beside PNP Station), Victoria, Tarlac
118	Camiling Public Market	Tarlac	Camiling, Tarlac	Tarlac	Quezon Avenue, Poblacion H., Camiling, Tarlac
119	Tarlac Provincial Hospital	Tarlac	Tarlac City	Tarlac	Hospital Drive, San Vicente, Tarlac City
120	Tarlac City Downtown Pub Mkt	Tarlac	Tarlac City	Tarlac	F. Tanedo St., Tarlac City, Tarlac
121	Loving Mother Gen Hospital and Diagnostic Ctr	Tarlac	Tarlac City	Tarlac	F. Tanedo St., Tarlac City, Tarlac
122	Tarlac Provincial Capitol 2	Tarlac	Tarlac City	Tarlac	Tarlac Provincial Capitol, Brqy. San Vicente, Tarlac City, Tarlac
123	Bugallon LGU-Pangasinan	Alaminos	Bugallon, Pangasinan	Pangasinan	Romulo Highway corner Espino Street, Poblacion, Bugallon, Pangasinan
124	City Government of Alaminos	Alaminos	Alaminos City	Pangasinan	LGU Compound, Quezon Avenue, Poblacion, Alaminos City, Pangasinan
125	Sual LGU	Alaminos	Sual, Pangasinan	Pangasinan	Municipal Hall of Sual, Poblacion, Sual, Pangasinan
126	LGU Labrador	Alaminos	Labrador, Pangasinan	Pangasinan	Municipality of Labrador, Pangasinan
127	LGU Aguilar	Alaminos	Aguilar, Pangasinan	Pangasinan	Municipal Hall Compound, Aguilar, Pangasinan
128	Philippine Military Academy	Baguio	Baguio City	Benguet	Philippine Military Compound, Loakan Road, Baguio City, Benguet
129	DSWD-CAR	Baguio	Baguio City	Benguet	DSWD-CAR, 40 North Drive, Baguio City
130	Baguio-ICTO 1	Baguio	Baguio City	Benguet	ICTO, Post Office Loop, Baguio City
131	Baguio-ICTO 2	Baguio	Baguio City	Benguet	ICTO, Post Office Loop, Baguio City
132	RTC-Baguio	Baguio	Baguio City	Benguet	Kayang Street Extension, Baguio City
133	Benguet Provincial Government	Baguio	La Trinidad, Benguet	Benguet	Benguet Provincial Capitol Bldg., Km. 6, La Trinidad, Benguet
134	Mankayan LGU	Baguio	Mankayan, Benguet	Benguet	Municipal Hall Building, Poblacion, Mankayan, Benguet
135	PMA 2 - Lopez Bldg.	Baguio	Baguio City	Benguet	Tactics Operations Center, GF Regis Hall Bldg., Philippine Military Academy, Fort Gen. Gregorio del Pilar, Baguio City, Benguet
136	Benguet State University	Baguio	La Trinidad, Benguet	Benguet	GF, Admin Bldg., Benguet State University, Km 5 Balili, La Trinidad, Benguet
137	National Telecommunications Commission - Cordillera	Baguio	Baguio City	Benguet	Paoldal Circle, Baguio City, Benguet
138	Philhealth CAR Office	Baguio	Baguio City	Benguet	No. 19 Leonard Wood Road, Baguio City

139	LGU La Trinidad	Baguio	La Trinidad, Benguet	Benguet	KM 5, La Trinidad, Benguet
140	Dagupan City Hall	Dagupan	Dagupan City	Pangasinan	Dagupan City Hall, A. B. Fernandez Avenue, Dagupan City, Pangasinan
141	Region 1 Medical Center	Dagupan	Dagupan City	Pangasinan	Region 1 Medical Center Entrance Gate, Arellano St., Dagupan City, Pangasinan
142	GSIS Dagupan	Dagupan	Dagupan City	Pangasinan	GSIS Dagupan Regional Office, PNR Site, Dagupan City Pangasinan
143	LGU Calasiao	Dagupan	Calasiao, Pangasinan	Pangasinan	LGU Calasiao, Pangasinan
144	Bayambang LGU	Dagupan	Bayambang, Pangasinan	Pangasinan	Bayambang LGU Building, Poblacion, Bayambang, Pangasinan
145	Region 1 Medical Center 2	Dagupan	Dagupan City	Pangasinan	Regional Office 1, Medical Center 2, New Bldg., Arellano St., Dagupan City
146	Binmaley LGU	Dagupan	Binmaley, Pangasinan	Pangasinan	Poblacion, Binmaley, Pangasinan
147	Mangatarem LGU	Dagupan	Mangatarem, Pangasinan	Pangasinan	Poblacion, Mangatarem, Pangasinan
148	DepEd San Carlos	Dagupan	San Carlos City, Pangasinan	Pangasinan	Administration Bldg., DepEd San Carlos City Schools Division, Roxas Blvd., San Carlos City, Pangasinan
149	Basista LGU	Dagupan	Basista, Pangasinan	Pangasinan	Magsaysay Avenue, Poblacion, Basista, Pangasinan
150	Provincial Government of Pangasinan-Finance Bldg	Dagupan	Lingayen, Pangasinan	Pangasinan	Finance Bldg., Provincial Government of Pangasinan, Capitol Compound, Maramba Blvd., Lingayen Pangasinan
151	PG of Pangasinan	Dagupan	Lingayen, Pangasinan	Pangasinan	Malong Bldg., Capitol Complex, Lingayen, Pangasinan
152	Pangasinan State University	Dagupan	Lingayen, Pangasinan	Pangasinan	Alvear St., Lingayen, Pangasinan
153	Mangaldan LGU	Dagupan	Mangaldan, Pangasinan	Pangasinan	Mangaldan, Pangasinan
154	San Fabian LGU	Dagupan	San Fabian, Pangasinan	Pangasinan	Caballero St., Poblacion, San Fabian Pangasinan
155	Virgen Milagrosa University Foundation (VMU)	Dagupan	San Carlos City, Pangasinan	Pangasinan	Dr. Martin B. Pozadas Ave., San Carlos City, Pangasinan
156	Mapandan LGU	Dagupan	Mapandan, Pangasinan	Pangasinan	Poblacion, Mapandan, Pangasinan
157	LGU Urbiztondo	Dagupan	Urbiztondo, Pangasinan	Pangasinan	Municipal Hall, Rizal St., Poblacion, Urbiztondo, Pangasinan
158	Lingayen LGU	Dagupan	Lingayen, Pangasinan	Pangasinan	Municipal Bldg., Brgy. Poblacion, Lingayen, Pangasinan
159	DepEd Schools Division Office 1	Dagupan	Lingayen, Pangasinan	Pangasinan	Alvea St., Lingayen, Pangasinan
160	LGU San Fernando, La Union	SF La Union	San Fernando City, LU	La Union	SF La Union City Hall, Rizal Avenue, San Fernando City, La Union
161	La Union Provincial Government	SF La Union	San Fernando City, LU	La Union	La Union Provincial Government, San Fernando City, La Union
162	Ilocos Training and Regional Medical Center (ITR)	SF La Union	San Fernando City, LU	La Union	ITRMC National Highway, Parian, San Fernando City, La Union
163	Balaoan LGU	SF La Union	Balaoan, LU	La Union	Balaoan LGU, Antonio, Balaoan, La Union
164	Don Mariano Marcos State University Mid La Union	SF La Union	San Fernando City, LU	La Union	Don Mariano Marcos Memorial State University-Mid La Union Campus, Quezon Avenue, Catbangan, San Fernando City, La Union
165	Department of Agriculture (DA)	SF La Union	San Fernando City, LU	La Union	Department of Agriculture, Regional Office I Building, Governor Aguila Road, Sevilla, San Fernando City, La Union
166	LEAF-Caba	SF La Union	Caba, LU	La Union	Municipal Building, Poblacion, Caba La Union
167	Aringay LGU	SF La Union	Aringay, LU	La Union	Municipal Hall of Aringay, Quezon Avenue, Poblacion, Aringay La Union
168	Rosario (LU) LGU	SF La Union	Rosario, LU	La Union	139A-Poblacion East Rosario La Union.
169	Naguillan LGU	SF La Union	Naguillan, LU	La Union	Municipal Hall Building, Naguillan, La Union
170	Bauang LU-LGU	SF La Union	Bauang, LU	La Union	GF Municipal Government of Bauang, Central West Bauang, La Union
171	DMMSU-SLUC	SF La Union	Agoo, LU	La Union	Administration Building DMMSU-SLUC, Brgy Consolacion, Agoo, La Union
172	LEAF San Gabriel LU	SF La Union	San Gabriel, LU	La Union	Poblacion, San Gabriel, La Union
173	DepEd RO 1	SF La Union	San Fernando City, LU	La Union	DepEd Region 1, Flores St., Brgy., Catbangan, City of San Fernando, La Union
174	San Juan LGU	SF La Union	San Juan, LU	La Union	National Highway, San Juan, La Union
175	Bacnotan LGU	SF La Union	Bacnotan, La Union	La Union	National Highway, Bacnotan, La Union
176	LEAF Pugo	SF La Union	Pugo, La Union	La Union	Poblacion West, Pugo, La Union
177	DMMSU-SLUC	SF La Union	Agoo, LU	La Union	Administration Building DMMSU-SLUC, Brgy Consolacion, Agoo, La Union
178	COA La Union	SF La Union	San Fernando City, LU	La Union	COA Bldg., Government Center Sevilla, San Fernando, La Union
179	LGU Luna	SF La Union	Luna, La Union	La Union	Municipal Hall, Luna, La Union
180	Urdaneta LGU	Urdaneta	Urdaneta City	Pangasinan	Old City Hall Bldg., Alexander St., Urdaneta City, Pangasinan
181	Manaoag LGU	Urdaneta	Manaoag, Pangasinan	Pangasinan	Municipality Government of Manaoag, Poblacion, Manaoag, Pangasinan
182	CB Mall Urdaneta	Urdaneta	Urdaneta City	Pangasinan	2nd Floor, Lobby CB Mall, Nancayasan, Urdaneta City, Pangasinan
183	Alcala LGU	Urdaneta	Alcala, Pangasinan	Pangasinan	Poblacion Municipal Bldg., Poblacion Alcala, Pangasinan
184	Sta Maria (P) LGU	Urdaneta	Sta. Maria, Pangasinan	Pangasinan	Municipal Hall Building, Sta. Maria, Pangasinan
185	Villasis LGU	Urdaneta	Villasis, Pangasinan	Pangasinan	1st Floor, Villasis Auditorium, Villasis Pangasinan
186	Rosales LGU	Urdaneta	Rosales, Pangasinan	Pangasinan	Poblacion, Rosales Pangasinan
187	LGU Umingan	Urdaneta	Umingan, Pangasinan	Pangasinan	Municipality of Umingan, Poblacion, Umingan, Pangasinan
188	San Quintin LGU	Urdaneta	San Quintin, Pangasinan	Pangasinan	GF, San Quintin Municipal Hall, San Quintin Pangasinan
189	San Nicolas LGU	Batac	San Nicolas, Ilocos Norte	Ilocos Norte	LGU San Nicolas, Brgy. 3 National Highway, San Nicolas, Ilocos Norte
190	LGU Natividad	Urdaneta	Natividad, Pangasinan	Pangasinan	Municipal Hall, Poblacion East, Natividad, Pangasinan
191	LGU Sison Public Market	Urdaneta	Sison, Pangasinan	Pangasinan	Sison Public Market, Asan Sur, Sison, Pangasinan
192	LGU San Manuel	Urdaneta	San Manuel, Pangasinan	Pangasinan	Quirino St., Guiset Sur, San Manuel, Pangasinan
193	LGU Asingan	Urdaneta	Asingan, Pangasinan	Pangasinan	Poblacion, Asingan, Pangasinan
194	Camp Vicente Lim	Calamba	Calamba City	Laguna	Camp Vicente Lim Compound, Canlubang-Calamba City, Laguna
195	Calamba Water District	Calamba	Calamba City	Laguna	Calamba Water District, CWD Main, Lakeview Subd., Brgy. Halang, Calamba City
196	HDMF Calamba	Calamba	Calamba City	Laguna	High Rise Business Center, National Highway Halang, Calamba City, Laguna
197	Camp Vicente Lim 2	Calamba	Calamba City	Laguna	Camp Vicente Lim Compound, Canlubang-Calamba City, Laguna
198	Camp Vicente Lim 3	Calamba	Calamba City	Laguna	Camp Vicente Lim, Canlubang, Calamba City, Laguna
199	PNPA	Calamba	Silang, Cavite	Cavite	Academic Building, Camp Castañeda, PNPA, Tartaria, Silang Cavite
200	City Govt of Sta Rosa	Calamba	Sta. Rosa City	Laguna	City Hall - Sta. Rosa City Rizal Blvd., Brgy. Poblacion Sta. Rosa City
201	Biñan LGU	Calamba	Biñan City	Laguna	City Hall, Brgy. Zapote, Biñan, Laguna
202	San Pedro City Hall	Calamba	San Pedro, Laguna	Laguna	San Pedro City Hall Building, Barangay Poblacion, San Pedro, Laguna
203	Global Care MC of Canlubang	Calamba	Calamba City	Laguna	GF, Global Care Medical Center of Canlubang, Yulo Ave., Brgy. Canlubang, Calamba City, Laguna
204	Quezon Provincial Capitol	Lucena	Lucena City	Quezon	Quezon Prov'l. Capitol, Quezon Convention Center, Doña Aurora Blvd., Lucena City, Quezon
205	Lucena Public Market	Lucena	Lucena City	Quezon	Lucena City Public Market, Juarez St., New Public Market, Brgy. 4, Lucena City
206	GSIS Lucena	Lucena	Lucena City	Quezon	GSIS, Bldg., Maharlika Highway, Brgy. Isabang, Lucena City
207	SM Lucena	Lucena	Lucena City	Quezon	Maharlika Highway, corner Dalahican Road, Ibabang Dupay, Lucena City, Quezon
208	Lucena MMG	Lucena	Lucena City	Quezon	Ibabang Dupay, Lucena City, Quezon

209	Quezon Medical Center	Lucena	Lucena City	Quezon	Quezon Avenue, Lucena, Quezon
210	Sariaya LGU	Lucena	Sariaya, Quezon	Quezon	Mabini Street, Sariaya Quezon
211	Candelaria LGU	Lucena	Candelaria, Quezon	Quezon	Candelaria Municipal Building, Rizal St., Barangay Poblacion, Candelaria Quezon
212	Tiaong LGU	Lucena	Tiaong, Quezon	Quezon	Don Vicente Street, Poblacion III, Tiaong Quezon
213	LEAF San Antonio	Lucena	San Antonio, Quezon	Quezon	Municipal Compound, San Antonio, Quezon
214	LGU Lucena 1	Lucena	Lucena City	Quezon	Pan-Philippine Highway, Brgy. Kanlurang Mayao, Lucena City
215	LGU Lucena 2	Lucena	Lucena City	Quezon	Pan-Philippine Highway, Brgy. Kanlurang Mayao, Lucena City
216	Los Baños LGU	UP Los Baños	Los Baños, Laguna	Laguna	Brgy. Timugan, National Road, Los Baños, Laguna
217	ERDB	UP Los Baños	Los Baños, Laguna	Laguna	GF, Ecosystems Research and Development Bureau College, Los Baños, Laguna
218	San Pablo LGU	UP Los Baños	San Pablo City	Laguna	City Hall Compound, San Pablo City, Laguna
219	San Pablo City Water District	UP Los Baños	San Pablo City	Laguna	Maharlika Highway, San Pablo City, Laguna
220	LGU Calauan	UP Los Baños	Calauan, Laguna	Laguna	A. Marfori St., Brgy. Silangan, Calauan, Laguna
221	Alaminos LGU	UP Los Baños	Alaminos, Laguna	Laguna	Corners Fandiño and Rizal Sts., Brgy. Poblacion 3, Alaminos, Laguna
222	Laguna State Polytechnic University (LSPU)	UP Los Baños	Sta. Cruz, Laguna	Laguna	Brgy. Bubukal, Sta. Cruz, Laguna
223	LGU Pagsanjan	UP Los Baños	Pagsanjan, Laguna	Laguna	LGU Pagsanjan, J. Rizal St., Brgy. Poblacion Uno, Pagsanjan, Laguna
224	LGU Sta. Cruz	UP Los Baños	Sta. Cruz, Laguna	Laguna	Municipal Hall, Municipality of Sta. Cruz, J. Cailles St., Brgy. Poblacion 3, Sta. Cruz, Laguna
225	Laguna Capitol	UP Los Baños	Sta. Cruz, Laguna	Laguna	P. Guevarra St., Sta. Cruz, Laguna
226	GSIS Laguna	UP Los Baños	Pagsanjan, Laguna	Laguna	Barangay Biñan, Pagsanjan, Laguna
227	Laguna State Polytechnic Univ - San Pablo	UP Los Baños	San Pablo City	Laguna	Laguna State Polytechnic University - San Pablo, Laguna
228	Laguna Medical Center	UP Los Baños	Sta. Cruz, Laguna	Laguna	J. De Leon St., Sta. Cruz, Laguna
229	Clinica Antipolo Hospital & Wellness Center	Antipolo	Antipolo City	Rizal	Ninoy Aquino Blvd., Brgy. Dela Paz, Antipolo City
230	Puregold Antipolo	Antipolo	Antipolo City	Rizal	ML Quezon Antipolo Rizal
231	Calaca LGU	Balayán	Calaca, Batangas	Batangas	Calaca Municipal Building, Calaca, Batangas
232	Calatagan Public Market	Balayán	Calatagan, Batangas	Batangas	Municipal Public Market, Calatagan, Batangas
233	Batangas Provincial Capitol 1	Batangas	Batangas City	Batangas	Main Lobby, Batangas Capitol, Batangas City
234	Batangas Provincial Capitol 2	Batangas	Batangas City	Batangas	Main Lobby, Batangas Capitol, Batangas City
235	Batangas City Government	Batangas	Batangas City	Batangas	City Government of Batangas Compound, P. Burgos Street, Batangas City
236	Batangas Medical Center	Batangas	Batangas City	Batangas	Kumintang Ibaba, Batangas City
237	LEAF Cuenca	Batangas	Cuenca, Batangas	Batangas	Municipal Compound, Poblacion 2, Cuenca, Batangas
238	BSU Alangilan	Batangas	Batangas City	Batangas	BSU Alangilan Campus, Golden Country Homes, Alangilan, Batangas City
239	LEAF Cuenca 2	Batangas	Cuenca, Batangas	Batangas	Municipal Compound, Poblacion 2, Cuenca, Batangas
240	Batangas Medical Center 2	Batangas	Batangas City	Batangas	BRH Compound, Bihi Road, Kumintang Ibaba, Batangas City
241	Angono LGU	Binangonan	Angono, Rizal	Rizal	M.L. Quezon Avenue, Angono, Rizal
242	Cardona LGU	Binangonan	Cardona, Rizal	Rizal	Municipal Hall, Cardona, Rizal
243	Cainta LGU	Cainta	Cainta, Rizal	Rizal	Rosepack Compound, Brgy. Sto. Domingo, Cainta, Rizal
244	General Trias	Cavite City	General Trias, Cavite	Cavite	Poblacion, General Trias City, Cavite
245	LGU Kawit	Cavite City	Kawit, Cavite	Cavite	LGU Kawit, Centennial Road, Kawit, Cavite
246	LGU Noveleta	Cavite City	Noveleta, Cavite	Cavite	Brgy. Poblacion, Noveleta, Cavite
247	Dasmariñas Mun. Hall 1	Dasmariñas	Dasmariñas City	Cavite	Dasmariñas City Hall, Don Placido Campus St., Dasmariñas, Cavite
248	Dasmariñas Mun. Hall 2	Dasmariñas	Dasmariñas City	Cavite	Dasmariñas City Hall, Don Placido Campus St., Dasmariñas, Cavite
249	Pagamutan ng Dasmariñas	Dasmariñas	Dasmariñas City	Cavite	DASCA Compound, Brgy. Buroil, Dasmariñas, Cavite
250	Acienda Designer Outlet Mall	Dasmariñas	Silang, Cavite	Cavite	Aguinaldo Highway, Brgy. Lalaan I, Silang, Cavite
251	LGU Silang	GMA Cavite	Silang, Cavite	Cavite	GF, beside Main Entrance of Silang Municipal Hall, Plaza Libertad JP Rizal St., Brgy. Poblacion II, Silang, Cavite
252	LGU Carmona	GMA Cavite	Carmona, Cavite	Cavite	Municipal Bldg., JM Loyola St., Brgy. Poblacion IV, Carmona, Cavite
253	LGU GMA Cavite	GMA Cavite	GMA, Cavite	Cavite	Municipal Compound, Congressional Road, Brgy. Poblacion 1, GMA, Cavite
254	Bacoor LGU	Imus	Bacoor, Cavite	Cavite	Bacoor Government Center, Bacoor Blvd., Bayanan, City Bacoor, Cavite
255	Imus City Hall	Imus	Imus, Cavite	Cavite	Imus City Hall, GF, Lobby, Imus City Hall, Maestro G. Tirona, Cavite, 4103
256	Taal LGU	Lemery	Taal, Batangas	Batangas	Poblacion 7, Taal Batangas
257	LGU San Luis	Lemery	San Luis, Batangas	Batangas	Municipal Compound, Poblacion, San Luis, Batangas
258	LGU Agoncillo	Lemery	Agoncillo, Batangas	Batangas	LGU Bldg., R. Mendoza St., Poblacion, Agoncillo, Batangas
259	LGU Sta. Teresita	Lemery	Sta. Teresita, Batangas	Batangas	Poblacion, Sta. Teresita, Batangas
260	BSU Malvar	Lipa City	Malvar, Batangas	Batangas	Poblacion, Malvar, Batangas
261	Lipa PAF 2	Lipa City	#N/A	#N/A	Fernando Airbase, Brgy. Sico, Lipa City, Batangas
262	Mun. of San Jose, Batangas	Lipa City	San Jose, Batangas	Batangas	San Jose Municipal Hall Bldg., San Jose Proper, Batangas
263	Lipa City LGU	Lipa City	Lipa City	Batangas	City Hall Lobby, Barangay Marauoy, Lipa City, Batangas
264	Balete LGU	Lipa City	Balete, Batangas	Batangas	Poblacion, Balete, Batangas
265	LGU Mataas na Kahoy	Lipa City	Mataas na Kahoy, Batangas	Batangas	LGU Mataas na Kahoy Bldg., Mataas na Kahoy, Batangas
266	LGU San Jose	Lipa City	San Jose, Batangas	Batangas	Brgy. Don Luis, San Jose, Batangas
267	LGU Lian	Nasugbu	Lian, Batangas	Batangas	LGU Lian, JP Laurel St., Lian Batangas
268	Batangas State University (BSU) Nasugbu Campus	Nasugbu	Nasugbu, Batangas	Batangas	Martinez Street, Barangay Bucana, Nasugbu, Batangas
269	LGU Nasugbu	Nasugbu	Nasugbu, Batangas	Batangas	LGU Nasugbu, Escalera St., Brgy. 2, Nasugbu, Batangas
270	Rosario Batangas LGU	Rosario Batangas	Rosario, Batangas	Batangas	Gualberto Avenue, Rosario Batangas
271	Sto Tomas LGU	Sto. Tomas Batangas	Sto. Tomas, Batangas	Batangas	Sangguniang Bayan Bldg., Sto. Tomas, Batangas
272	Tanauan City Hall	Tanauan	Tanauan City	Batangas	City Government of Tanauan, Tindalo St., Mount View Subd., Poblacion III, Tanauan City, Batangas
273	LGU Laurel	Tanauan	Laurel, Batangas	Batangas	Ground Floor, East Wing, Municipal Hall Poblacion 2, Laurel, Batangas
274	Malvar LGU	Tanauan	Malvar, Batangas	Batangas	Pres. J.P. Laurel Highway, San Pioquinto, Malvar, Batangas
275	LGU Tanauan	Tanauan	Tanauan City	Batangas	Brgy. Natatas, Tanauan City, Batangas
276	Pililla LGU	Tanay	Pililla, Rizal	Rizal	Brgy. Bagumbayan, Pililla, Rizal
277	LGU Baras	Tanay	Baras, Rizal	Rizal	G/F of Old Municipal Bldg., J.P. Rizal St., Brgy. San Juan, Baras, Rizal
278	LEAF Jala-jala	Tanay	Jala-jala, Rizal	Rizal	Municipal Compound C. Villarín St. Brgy. Special District, Jalajala, Rizal

279	LGU Tanay	Tanay	Tanay, Rizal	Rizal	Municipal Bldg., Tanay, Rizal
280	URS Morong	Tanay	Morong, Rizal	Rizal	Morong, Rizal
281	Taytay LGU	Taytay	Taytay, Rizal	Rizal	Manila East Arcade, Manila East Road, Taytay, Rizal
282	Indang LGU	Trece Martires	Indang, Cavite	Cavite	A. Mojica St., RTC Bldg., Poblacion III, Indang, Cavite
283	Magallanes LGU	Trece Martires	Magallanes, Cavite	Cavite	De Guia St., Brgy. IV, Magallanes, Cavite
284	Ternate LGU	Trece Martires	Ternate, Cavite	Cavite	GF, Lobby Area, Ternate Municipal Hall, Ternate, Cavite
285	General Emilio Aguinaldo Mem Hospital	Trece Martires	Trece Martires City	Cavite	Indang-Trece Road, Brgy. Luciano, Trece Martirez, Cavite
286	DOLE RO VII	Cebu Osmeña	Cebu City	Cebu	3rd and 4th floor, DOLE-R07 bldg. General Maxilom Avenue Corner Gorordo Avenue, Cebu City
287	Vicente Sotto Hosp. 1 (repl.)	Cebu Osmeña	Cebu City	Cebu	Vicente Sotto Hospital, B. Rodriguez St., Cebu City
288	Cebu Doctor's University Hospital	Cebu Osmeña	Cebu City	Cebu	Osmeña Boulevard, Cebu City, Cebu
289	Cebu City Hall 2	Cebu Osmeña	Cebu City	Cebu	Cebu City Hall - Legaspi St., corner M.C. Briones Avenue, Cebu City, Cebu
290	DSWD F.O VII	Cebu Osmeña	Cebu City	Cebu	DSWD F.O. VII, Gen. Maxilom Ave. cor. M.J Cuenca Ave., Cebu City
291	Cebu Port Authority Terminal 1	Cebu Osmeña	Cebu City	Cebu	Pier 1, Port of Cebu, Brgy. San Roque, Cebu City, Cebu
292	Cebu Port Authority Terminal 2	Cebu Osmeña	Cebu City	Cebu	Pier 3, Port of Cebu, Brgy. Tinago, Cebu City, Cebu
293	C F - Lahug 1	Cebu Osmeña	Cebu City	Cebu	CF-Cebu, Waterfront Lahug, Salinas Drive Cebu City
294	Prince Warehouse	Cebu Osmeña	Cebu City	Cebu	Prince Warehouse Bldg., N. Bacalos Avenue, Brgy. Bulacao, Cebu City
295	UP Cebu	Cebu Osmeña	Cebu City	Cebu	Gorordo Avenue Lahug Cebu City
296	Metro Cebu Water District	Cebu Osmeña	Cebu City	Cebu	Ground Flr., Metropolitan Cebu Water District Bldg., Magallanes St., Brgy. Señor Sto. Niño, Cebu City
297	C F - Lahug 2	Cebu Osmeña	Cebu City	Cebu	Casino Filipino Cebu, Waterfront Lahug, Salinas Drive, Cebu City
298	Vicente Sotto Hosp. 2	Cebu Osmeña	Cebu City	Cebu	Vicente Sotto Hospital, B. Rodriguez St., Cebu City, Cebu
299	Gaisano Fiesta Mall	Cebu Osmeña	Talisay City, Cebu	Cebu	G/F Main Entrance, Gaisano Fiesta Mall, Talisay City, Cebu
300	Cebu Provincial Capitol 1	Cebu Osmeña	Cebu City	Cebu	Cebu Prov'l Capitol Bldg., cor. M. Velez and Escarios Sts., Cebu City
301	Philhealth Cebu	Cebu Osmeña	Cebu City	Cebu	Golden Peak Hotel, cor. Escario and Gorordo St., Cebu City
302	CCFICC	Cebu Osmeña	Cebu City	Cebu	CFI Building, Capitol Compound, Escarillo Street, Cebu City, Cebu
303	CSC RO VII	Cebu Osmeña	Cebu City	Cebu	Sudlon, Lahug, Cebu City
304	Cebu PC 2	Cebu Osmeña	Cebu City	Cebu	Cebu Provincial Capitol Bldg., cor. M. Velez and Escarios Sts., Cebu City, Cebu
305	GAISANO SOUTH CAPITAL MALL	Cebu Osmeña	Cebu City	Cebu	Corner Colon and Leon Kilat Street, Cebu City
306	GSIS Cebu	Cebu Osmeña	Cebu City	Cebu	Leon Kilat St., Cebu City
307	PNP RO VII	Cebu Osmeña	Cebu City	Cebu	Camp Sergio Osmeña St., Osmeña Blvd., Cebu City
308	LGU Talisay	Cebu Osmeña	Talisay City, Cebu	Cebu	Lawaan II, Talisay City, Cebu
309	Qimonda IT Center	Cebu Osmeña	Cebu City	Cebu	North Reclamation Area, Cebu City
310	Cebu Port Authority	Cebu Osmeña	Cebu City	Cebu	CPA Bldg., CPA Complex, North Reclamation Area, Cebu City
311	Victoria Plaza 1	Davao Recto	Davao City	Davao del Sur	Victoria Plaza Mall, J.P. Laurel Avenue, Bajada, Davao City
312	JS Gaisano	Davao Recto	Davao City	Davao del Sur	G/F, JS Gaisano, Ilustre St., cor. Gov. Duterte St., Davao City
313	CF - Davao	Davao Recto	Davao City	Davao del Sur	Casino Filipino, Grand Regal Hotel Lanang, Davao City
314	Sangguniang Panglunsod 1	Davao Recto	Davao City	Davao del Sur	Sangguniang Panglunsod Bldg., San Pedro St., Davao City
315	Sangguniang Panglunsod 2	Davao Recto	Davao City	Davao del Sur	Sangguniang Panglunsod Bldg., San Pedro St., Davao City
316	Victoria Plaza 2	Davao Recto	Davao City	Davao del Sur	Victoria Plaza Mall, J. P. Laurel Avenue, Bajada, Davao City
317	Gaisano Mall of Davao	Davao Recto	Davao City	Davao del Sur	Upper Ground Level, Gaisano Mall of Davao, J.P. Laurel Avenue, Davao City
318	NCC Mall Buhangin	Davao Recto	Davao City	Davao del Sur	Buhangin, Davao City, Davao del Sur
319	Pryce Tower Condominium (Davao)	Davao Recto	Davao City	Davao del Sur	Pryce Tower Condominium Corp., Pryce Business Park, J. P. Laurel Avenue, Davao City
320	Centerpoint Plaza	Davao Recto	Davao City	Davao del Sur	Centerpoint Plaza, corner MacArthur Highway, Matinga Pangi, Davao City
321	SM DAVAO	Davao Recto	Davao City	Davao del Sur	SM Davao Compound, Near Van Terminal, Quimpo Blvd., Ecoland, Davao City
322	DCOTT	Davao Recto	Davao City	Davao del Sur	Davao City Overland Transport Terminal, Ecoland (in front of Hall of Justice), Davao City
323	Abreeza mall	Davao Recto	Davao City	Davao del Sur	JP Laurel Avenue, Bajada, Davao City
324	Camp Panacan	Davao Recto	Davao City	Davao del Sur	Naval Forces Eastern Mindanao Naval Station, Felix Apolinario, Panacan, Davao City
325	Davao CAAP	Davao Recto	Davao City	Davao del Sur	Diversion Road, Buhangin, Davao City
326	IGACOS CITY HALL	Davao Recto	Island Garden City of Samal(IGA)	Davao del Sur	Datu Taganlog St., Penaplata, Samal District, Island Garden City of Samal
327	HDMF Davao	Davao Recto	Davao City	Davao del Sur	Espacio de Eugenia Bldg., Mabini St., Davao City, Davao del Sur
328	Davao Doctors Hospital	Davao Recto	Davao City	Davao del Sur	118 E. Quirini Avenue, Davao City
329	EMBG	Davao Recto	Davao City	Davao del Sur	RDL Bldg. F. Torres St. Davao City
330	Mobile ATM 10	Davao Recto	Davao City	Davao del Sur	Units 201 to 209, G/F Orodern St., C.M. Recto St., Davao City, Davao Del Sur
331	DCWD-Bajada	Davao Recto	Davao City	Davao del Sur	J.P. Laurel Avenue, Bajada, Davao City
332	PNP Catitipan	Davao Recto	Davao City	Davao del Sur	Regional Finance Service Office 11, Camp Quintin M. Mecerido, Buhangin, Davao City
333	University of Southern Philippines(USEP)	Davao Recto	Davao City	Davao del Sur	University of Southern Philippines(USEP), Iñigo St., Barrio Obrero, Davao City
334	Southern Philippines Medical Center (SPMC)	Davao Recto	Davao City	Davao del Sur	Jose P. Laurel St., Buhangin, Davao City, Davao Del Sur
335	RTC/MTC REG. XI	Davao Recto	Davao City	Davao del Sur	Benigno S. Aquino Hall Bldg., G/F Entrance Lobby, Candelaria St., Ecoland Davao City
336	DENR RO XI	Davao Recto	Davao City	Davao del Sur	DENR Regional Office XI, Km. 7, Lanang, Davao City
337	DSWD Region XI	Davao Recto	Davao City	Davao del Sur	DSWD Region XI Compound, R. Magsaysay Avenue cor. D. Suazo, Davao City
338	Gaisano Mall of Davao	Davao Recto	Davao City	Davao del Sur	Upper Ground Level, Gaisano Mall of Davao, J.P. Laurel Avenue, Davao City
339	DCWD Matina Office	Davao Recto	Davao City	Davao del Sur	McArthur Highway, Matina, Davao City, Davao del Sur
340	SM Lanang Premier	Davao Recto	Davao City	Davao del Sur	SM Lanang Premier, Lanang, Davao City, Davao del Sur

Note: with 20 terminals provision

**LBP SECURE FILE TRANSFER FACILITY
REGISTRATION FORM**

Name of Participating Bidder/"Company"		
Complete Address of the Company:		Contact Number/s:
AUTHORIZED LBP SECURE FILE TRANSFER USER/S:		
Name of Authorized Representative:	Official Email Address:	Contact Number/s:
TERMS AND CONDITIONS:		
<p>The Company, through its Authorized User/s, shall:</p> <ol style="list-style-type: none"> 1. Use LBP's Secure File Transfer Facility to securely transmit files to LBP Procurement Department only for the purpose of online submission of bidding documents. 2. Be responsible for the confidentiality of its assigned log-in credentials. (i.e. assigned user ID) 3. Only upload agreed upon file formats and shall not upload any file/s containing inappropriate content, material that violates or infringes in any manner on the intellectual or proprietary rights of others, and any malwares, software virus, "Trojan Horse" program, "worm" or other harmful or damaging software or software component. 4. Agree and ensure that the computing devices to be used for LBP's Secure File Transfer Facility have the updated anti-virus software and operating system security patches, as minimum requirements in order to establish connectivity, to maintain and ensure the security, integrity and availability of the LBP Secure File Transfer Facility. 5. Agree not to use a public wi-fi/hotspot such as but not limited to those offered in coffee shops, malls, restaurant or hotels to access into the LBP Secure File Transfer Facility. 6. Agree that LANDBANK may revoke, block, or permanently disallow the use of this facility without prior notice due to reasons that may compromise the Bank's security. 		
AGREEMENT:		
<p>As an Authorized User, I hereby agree:</p> <p>To the above terms and conditions Not to disclose any confidential information regarding the LBP Secure File Transfer Facility. To avoid using unauthorized users/computers to input credentials; and That unauthorized dissemination of information about the LBP Secure File Transfer Facility shall be considered a security breach and is ground for the immediate termination of the account.</p>		
<p>_____</p> <p>Authorized User (Signature over Printed Name)</p>		

Please print N/A in blank spaces